



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at https://www.exetertownship.com/government/board_of_supervisors/index.php. The feed will not be active until the start of the meeting.

Gregory Galtere, Chairperson ggaltere@exetertownship.com
David Speece, Vice Chairperson dspeece@exetertownship.com
Michelle P. Kircher mkircher@exetertownship.com
John Cusatis jcusatis@exetertownship.com
Joseph Staub jstaub@exetertownship.com

VIRTUAL MEETING RULES AND ETIQUETTE

If you would like to give public comment, please submit your comments via email to info@exetertownship.com or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS
MEETING AGENDA
Monday,
February 8, 2021
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

PUBLIC COMMENTS: *Comments on Agenda Items*

ANNOUNCEMENTS

1. Executive Session – February 8, 2021

REGULAR APPROVALS

1. Regular Minutes – January 25, 2021
2. Disbursements – February 8, 2021

UNFINISHED BUSINESS

1. Monthly Golf Report – January, 2021

- The report has been posted to the website. The report contains data related to the prior month's activities (rounds, profit/loss) for the Reading Country Club's golf operations.

2. Monthly Right to Know Report – January, 2021

- The report has been posted to the website.

3. Consider Approval of Traisr Permitting Software Contract at a monthly cost of \$1,700 and one-time set up fee not to exceed \$12,000

- The Traisr proposal has been determined to be the most versatile, cost effective, and advanced proposal available for permitting software. The system will integrate with our GIS capabilities, provide a permitting and inspection platform for current and future programs, and assist in MS4 requirements. This is a budgeted item for 2021.

NEW BUSINESS

1. Update on Bond Refinancing Process

- Jamie Schlesinger of PFM Financial Advisors, LLC will be in attendance to provide an update on the bond refinance process.

The Board will be asked to consider the following:

- **Approve Resolution No. 2021-11 Authorizing Solicitor, Bond Counsel, Financial Advisor, Investment Bank, and Administration to Take Certain Actions With Respect to The Issuance of Bonds in Order to Provide Funds to Finance the Project**
 - **Authorize Advertisement for Multi-Series Parameters Taxable Tax-Exempt Refunding Bond Ordinance**
 - Authorization for advertisement is being requested so the Ordinance can be considered for adoption at the February 22nd meeting.
- 2. Consider Approving Contract with Keystone Technologies, LLC for IT Services at a monthly cost of \$3,450 and one-time installation fee of \$2,000**
- This will replace the Township's existing IT contract currently provided by CTN Solutions, Inc.
- 3. Consider approval of Sewage Planning Module for MDC 23-2-03 land development**
- The land development plan has received Preliminary Plan approval. The Sewage Planning Module requires municipal approval in order to be submitted to DEP.
- 4. Consider Approving Purchase of Equipment**
- 2021 Ford Ranger Crew Cab 8 ft bed at a cost of \$36,000
 - Replaces 2001 Oldsmobile mini-van, 2004 Ford F150 and a 2009 Ford Ranger to be sold on Mucibid.
 - 2021 Mini Excavator at a cost of \$70,080.68
 - Replaces 2007 Case back-hoe to be sold on Mucibid.
- 5. Authorization to Seek Bids for 2021 Bituminous Double Seal Coat Projects**
- The roads to be completed are: Oley Line Road, Tulpehocken Road, and Daniel Boone Road.

DEPARTMENT REPORTS

PUBLIC COMMENT – *General Non-Agenda Items*

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: Monday, February 22, 2021

Next Ordinance: 840

Next Resolution: 11