



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at https://www.exetertownship.com/government/board_of_supervisors/index.php. The feed will not be active until the start of the meeting.

Gregory Galtere, Chairperson ggaltere@exetertownship.com
David Speece, Vice Chairperson dspeece@exetertownship.com
Michelle P. Kircher mkircher@exetertownship.com
Joseph Staub jstaub@exetertownship.com

VIRTUAL MEETING RULES AND ETIQUETTE

If you would like to give public comment, please submit your comments via email to info@exetertownship.com or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS
MEETING AGENDA**

**Monday,
April 12th, 2021
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

PUBLIC COMMENTS: *Comments on Agenda Items*

ANNOUNCEMENTS

1. Executive Session – March 29, 2021, April 12, 2021

REGULAR APPROVALS

1. Regular Minutes – March 22, 2021
2. Disbursements – April 12, 2021

UNFINISHED BUSINESS

1. Monthly Golf Report

- This report is available for review on the Township website.

2. Monthly Right to Know Report

- This report is available for review on the Township website.

NEW BUSINESS

1. Discussion on 2021 Summer Playground Program and Facility Rentals

- The Administration will present plans for the 2021 Summer Playground Program for consideration by the Board, provide an update on COVID protocols, and discuss future plans for facility rental status.

2. Consider Approval of Parking and Access Easement Agreement for 3933 Perkiomen Avenue

- In order to successfully complete the Perkiomen Streetscape project, the installation of sidewalk and a retaining wall will occur at 3933 Perkiomen Ave, Dr. Borja's business. The Township will grant an easement to Dr. Borja for the use of land as a parking lot in return for an easement along Perkiomen Ave. Both parties have agreed to the proposed language.

3. **Consider Approving 90-day Time Extension for Sunset Manor Land Development Preliminary Plan**
 - The applicant is requesting a 90 day time extension for the preliminary land development plan submission. This proposed plan is for a commercial truck repair business on Sunset Manor Drive.

4. **Approve Resolution Authorizing the Township Manager to Sign Stormwater Operations and Maintenance Agreements on Behalf of the Township**
 - The administration is requesting the Board approve a resolution to permit the Township Manager to sign Stormwater O&M Agreements. These are currently reviewed by Township staff and remain an administrative function.

5. **Consider Zoning Variance Request for 400 W 37th Street**
 - The applicant currently operates Fegley’s Violin Shop as a Home Occupation at the residence. The applicant is seeking a use variance to convert the single family dwelling to a two family dwelling with a retail business on the bottom floor.

6. **Consider Zoning Variance Request for 13 Ironstone Drive**
 - The applicant is seeking a dimensional variance in order to construct a carport structure within the required side yard setback.

7. **Consider Awarding 2021 Double Bituminous Seal Coat Contract to Asphalt Maintenance Solutions, LLC in the amount of \$88,922.86**
 - The Administration is seeking approval to award contract to the low bidder, Asphalt Maintenance Solutions, LLC., for 2021 bituminous seal coat projects on Daniel Boone Road, Tulpehocken Road, and Oley Line Road.

8. **Approve Resolution Authorizing the Township Manager to Sign the DCNR Grant Application**
 - This grant has been awarded to the township in the amount of \$150,000 for improvements to Pineland Park. The updated resolution is required to update Jeff Bartlett as the Township Manager to grant documents.

DEPARTMENT REPORTS

PUBLIC COMMENT – *General Non-Agenda Items*

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: Monday, April 26th, 2021

Next Ordinance: 842

Next Resolution: 19