



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at https://www.exetertownship.com/government/board_of_supervisors/index.php. The feed will not be active until the start of the meeting.

Gregory Galtere, Chairperson ggaltere@exetertownship.com
David Speece, Vice Chairperson dspeece@exetertownship.com
Michelle P. Kircher mkircher@exetertownship.com
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VIRTUAL MEETING RULES AND ETIQUETTE

If you would like to give public comment, please submit your comments via email to info@exetertownship.com or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS
MEETING AGENDA**

**Monday,
March 8th, 2021
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

PUBLIC COMMENTS: *Comments on Agenda Items*

ANNOUNCEMENTS

1. Executive Session – March 8, 2021
2. Update on Promenade Shopping Center Demolition
3. Exeter Area Food Pantry Recognitions

REGULAR APPROVALS

1. Regular Minutes – February 22, 2021
2. Disbursements – March 8, 2021

UNFINISHED BUSINESS

1. Monthly Golf Report

- This report is available for review on the Township website.

2. Monthly Right to Know Report

- This report is available for review on the Township website.

NEW BUSINESS

1. Discussion on Recycling Service Bid Results

- The Administration has completed an analysis of the submitted bids for recycling service in the Township. A brief presentation of the results will be shared followed by discussion by the Board.

2. Discussion on Exeter Area Food Pantry Canned Food Drive

- The Food Pantry is holding a canned food drive on April 24th, and is seeking partnerships to help promote the drive in order to increase the amount of canned food items donated. They are asking the Township, along with the School District and Borough of St. Lawrence, to partner and promote the event via their respective communication methods.

3. **Consider Zoning Variance Request for 728 W Baumstown Rd**
 - The applicant wishes to convert a commercially zoned building back into a residential structure. The property had received a zoning permit in 2004 to convert the residential property into a commercial drafting office. The zoning district, Flex Industrial, does not permit for residential uses.

4. **Consider Amendment to Conditional Preliminary Plan Approval for MDC 23-2-03 Land Development**
 - The Board granted Conditional Preliminary Plan Approval on January 25, 2021. An amendment is being offered for consideration due to the approval of the PennDOT Highway Occupancy Permit that was received following the conditional approval.

5. **Discussion on Special Exception Request for University Rifle Club**
 - The University Rifle Club located at 590 Schoffers Road has submitted an application to the Zoning Hearing Board for a Special Exception to expand the use of their property. The applicant intends to add additional shooting lanes.

6. **Consider Bond Release for Sheetz Improvements**
 - Sheetz is requesting a release of the Improvements Bond in the amount of \$363,520.17. Improvements have been installed and inspected.

7. **Approve Resolution No. 2021-17 Authorizing the Disposition of Certain Records**
 - The Administration is requesting authorization to dispose of records in accordance with the Municipal Records Manual.
 - i. 2012-2013 Accounts Payable Disbursements
 - ii. 2012-2013 Accounts Receivable Receipts
 - iii. 2012-2013 Bank Statements & Reconciliations
 - iv. 2011-2013 Sewer Billing Registers
 - v. 2015-2017 Sewer Daily Cash Receipts Reports

8. **Authorize Purchase of 2021 Car Mate CM514CC-HD – 5x14 Custom Cargo Trailer (Flat Front) at a cost of \$5,230.00 (COSTARS)**
 - This is a budgetet item replacing a 2001 Ford Box Truck;
 - Approve 2001 Ford Box Truck to be sold on Municid.

9. **Authorize Purchase of 2021 VIGT Smith Innovation (VSI) Salt Brine Machine at a cost of \$22,000**
 - To be purchased with liquid fuel money.

DEPARTMENT REPORTS
PUBLIC COMMENT – *General Non-Agenda Items*
SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: Monday, March 22nd, 2021

Next Ordinance: 842

Next Resolution: 17