



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

www.exetertownship.com/government/board_of_supervisors

MEETING AGENDA February 10, 2020

7:00 P.M. **REGULAR MEETING**

Call to Order – Pledge to the Flag – Roll Call

PUBLIC COMMENTS: Agenda Items

REGULAR APPROVALS

1. Minutes – December 23, 2019
2. Minutes – January 13, 2020
3. Minutes – Public Hearing - January 27, 2020
4. Minutes – January 27, 2020
5. Disbursements

OLD BUSINESS

1. **Monthly Golf Report**
 - The Monthly Golf Report contains data demonstrating the prior month's activity (rounds, profit/loss) for the Reading Country Club's golf operations.
2. **Monthly Right to Know Request Report**
 - This report summarizes all right to know requests received, and the response times for such requests for the prior month.
3. **Set Date and Authorize Advertisement for a Town Hall Meeting to Discuss Service Electric Cable Television Franchise Agreement.**

4. **Adopt Ordinance Establishing Short-Term Lodging Regulations**

- The Ordinance would establish regulations for short-term lodging and further permit this use in Rural, Rural Conservation, Agricultural Preservation Zoning District. The Ordinance can be found on the township's website in the February 10, 2020 Agenda folder.

NEW BUSINESS

1. **Authorize Advertisement for the February 24, 2020 Board of Supervisors Meeting.**

- Board of Supervisors to discuss a meeting location for the February 24, 2020 meeting. The Board will need to authorize the Administration to advertise the meeting to include the location.

2. **Authorize Advertisement of Request for Proposals (RFP) for Township Engineer.**

- At the Board's request, the Administration has prepared a Request for Proposals (RFP) for Township Engineer services. Authorization is required for the Administration to advertise the RFP.

3. **Authorize Advertisement of Request for Proposals for Township Solicitor.**

- At the Board's request, the Administration has prepared a Request for Proposals (RFP) for Township Solicitor services. Authorization is required for the Administration to advertise the RFP.

4. **Appointment to the Township Board of Auditors.**

5. **Adopt Resolution Authorizing Destruction of Township Records.**

- Upon authorization by the Board, the following records will be destroyed in accordance with Ordinance No. 327.

- Accounts Payable History Reports – 1996-2005
- Account Receivable Reports – 1996-2005
- Budget Reports – 1996-2005
- General Ledger Trial Balance Reports – 1996-2005
- Parks & Recreation Receipts 2005-2007; 2011-2012
- Payroll Accrued Time Reports – 1997-2007
- Payroll Agency File History Reports – 1997-2007
- Payroll Attendance Registers – 1997-2007

- Payroll Check Registers – 1997-2007
- Payroll Deduction Reports – 1997-2007
- Payroll Employee Benefits Reports – 1997-2007
- Payroll Employee Maintenance Record Reports – 1997-2007
- Payroll Employee Record Reports – 1997-2007
- Payroll History Report – 1997-2007
- Payroll Wage Allocation Report – 1997-2007
- Reading Country Club Daily Sales Reports – 2012-2015
- Sewer Consolidated Accounting Listing Report – 2004
- Sewer Customer Detail Report – 2008
- Suspicious Activity reports - 2010 and 2011
- All Other Local incident reports - 2010 and 2011
- Alarm reports - 2010 and 2011
- Traffic and Non-Traffic citations with dispositions over 4 years old (these would be citations prior to 2016 with a final disposition)
- Speed Timing calibrations - 1999 to 2014
- Criminal History Dissemination Logs - Nov. 2007 – February 2011

6. **Approve Resolution for Waiver of Subdivision and Land Development Ordinance Section 330-6.E. for 4575 Perkiomen (Martin’s Appliance) to allow a time extension greater than a total of 180 days.**

- This Resolution is available for review on the Township website in the February 10, 2020 Agenda folder.

Martin’s Appliance is seeking a time extension in excess of what is currently allowable by Township ordinance. The extension is needed because settlement delayed progress of the land development plan. A waiver is required for the applicant to continue to the land development process. The length of the requested time extension is to August 12, 2020.

7. **Consider Time Extension for 4575 Perkiomen (Martin’s Appliance) Preliminary Plan Approval until August 12, 2020.**

8. **Approval of Holding Tank Agreement for 5930 Boyertown Pike.**

9. **Request to Bid for Highway 2020 Seal Coating Contract.**

- This request is part of the liquid fuels program and pertains to four (4) roadways in the Township.

10. **Request to Advertise for Highway 2020 Seal Coating Contract.**

11. **Request Purchase of 2020 Ford Police Interceptor Utility vehicle for the amount of \$38,088.**

- Sergeant's vehicle was in an accident; the requested amount is the balance after the application of the insurance payment.

12. **Set Date and Advertise Communications Committee Workshop for Wednesday, February 19th at 6:00 PM in the Lower Level of the Dunn Community Center.**

- The public will be invited to participate in this workshop to discuss and brainstorm communications plans for the Township.

**HIGHWAY/PUBLIC WORKS REPORT
POLICE DEPARTMENT REPORT
ENGINEER REPORT
SOLICITOR REPORT
MANAGER REPORT**

PUBLIC COMMENT

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: February 24, 2020
Next Ordinance: 831
Next Resolution: 06