



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at https://www.exetertownship.com/government/board_of_supervisors/index.php. The feed will not be active until the start of the meeting.

Gregory Galtere, Chairperson ggaltere@exetertownship.com
David Speece, Vice Chairperson dspeece@exetertownship.com
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VIRTUAL MEETING RULES AND ETIQUETTE

If you would like to give public comment, please submit your comments via email to info@exetertownship.com or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS
MEETING AGENDA
Monday,
February 22nd, 2021
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

PUBLIC COMMENTS: *Comments on Agenda Items*

REGULAR APPROVALS

1. Regular Minutes – February 8, 2021
2. Disbursements – February 22, 2021
3. Treasurer’s Report – January, 2021

UNFINISHED BUSINESS

1. **Adopt Volunteer Firefighter Real Property Tax Credit Ordinance No. 2021-840**
 - Increases the real property tax credit available to volunteer emergency service providers from 15% to 50%.
2. **Adopt Multi-Series Parameters Taxable Tax-Exempt Refunding Bond Ordinance No. 2021-841**

NEW BUSINESS

1. **Discussion on Spring 2021 Sports Field Usage**
 - Township staff will provide an overview of current COVID-19 restrictions related to outdoor sporting events and make recommendations for the upcoming spring sports season as rental requests are being received.
2. **Discussion on Exeter Area Food Pantry**
 - The Exeter Area Food Pantry has seen a dramatic increase in need during the pandemic, which has necessitated an increase in the amount of canned food being purchased and stored. The Pantry has hit capacity for storage, and COVID has placed additional hardship on usable locations for the Pantry. They are requesting access to the Dunn Community Center to assist with the storage and distribution of food to those in need in our community.
3. **Approve Resolution Authorizing the Plan Administrator to Allow Roth Payroll Deductions to the Exeter Township Section 457 Deferred Compensation Plans**

- 4. Approve Transfer of Fire Police Savings Account to the Fire Services Fund**
 - The Fire Police Savings account was established when the fire police unit was managed by the Township Police Department. The fire police unit is now managed by the Exeter Township Volunteer Fire Department. The funds (current balance of \$7,148.46) will be transferred to the Fire Services Fund to support the fire department and fire police unit.

- 5. Consider Approving Waiver for 542 Church Lane**
 - The applicant is requesting a waiver from the driveway section of the SALDO that governs steep slopes, Section 330-36.G. He is seeking relief to construct a driveway with a 20% grade at certain locations, permissible is 12%. The stormwater plan is currently being reviewed and proper driveway permits will need to be issued.

- 6. Authorize Advertisement for Bids for Sutton Circle Retrofit**
 - The Township MS4 Pollutant Reduction Plan (PRP) requires the retrofit of the Sutton Circle Stormwater Detention Basin. Township staff are requesting authorization to advertise for construction bids. Grant funding requires the project to be completed by the end of 2021.

- 7. Approve Resolution Declaring Intent to Follow Schedules and Procedures as set forth in the Municipal Records Manual**
 - The Municipal Records Manual was most recently updated by committee on March 28th, 2019 and as such the Township as a municipal government must declare by resolution its intent to abide by the most recent update.

- 8. Approve Resolution Authorizing the Destruction of Police Records in Accordance with the Municipal Records Act**
 - The Police Department is requesting authorization to dispose of records dating as far back as 40-years ago that are no longer required to be retained. All records are being disposed of in accordance with the Municipal Records Manual.
 - Citations;
 - Complaints/Incident Reports/Offense Reports/Initial Activity Reports;
 - Criminal History/Investigatory Case Files;
 - Motor Vehicle Records;
 - Calibration Records;
 - Video/Audio Tapes;
 - Permits and Related Applications;
 - Training Records;
 - Missing Persons Files;
 - K9 Corps Records.

9. Consider Township Property Usage Request from Boy Scout Troop #319

- Boy Scout Troop #319 is requesting use of the upper parking lot at the Township Complex for their Annual Easter Flower Sale March 30th – April 4th with waiver of permitting fee. This had been approved for 2020 but cancelled due to COVID-19.

10. Consider Approving Purchase of Equipment

- 2021 Ford SUV at a cost of \$39,000
 - i. This is a budgeted item, will replace a 2007 Chevrolet Impala
- (2) 2020 Ford Police SUV's at a cost of \$56,989 each (total \$113,978)
 - i. Replaces a 2010 Ford Explorer, budgeted item.
 - ii. Replaces a 2017 Ford Explorer, total loss due to motor vehicle accident. Insurance claim has been filed.

DEPARTMENT REPORTS

PUBLIC COMMENT – *General Non-Agenda Items*

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: Monday, March 8th, 2021

Next Ordinance: 840

Next Resolution: 13