



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at https://www.exetertownship.com/government/board_of_supervisors/index.php. The feed will not be active until the start of the meeting.

David Speece, Chairperson dspeece@exetertownship.com
Michelle P. Kircher, Vice-Chairperson mkircher@exetertownship.com
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VIRTUAL MEETING RULES AND ETIQUETTE

If you would like to give public comment, please submit your comments via email to info@exetertownship.com or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS
MEETING AGENDA
Tuesday, May 26, 2020
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

PRESENTATIONS

1. **Regulations on Group Homes in Exeter Township**
 - Township Staff will provide a brief overview of the current rules/regulations specific to Exeter.

PUBLIC COMMENTS: *Comments on Agenda Items*

REGULAR APPROVALS

1. Minutes – May 11, 2020
2. Minutes – May 14, 2020 Special Meeting
3. Disbursements – May 26, 2020
4. Treasurer’s Report – April 2020

UNFINISHED BUSINESS

1. **Select Architect for Promenade Shopping Center**
 - Interviews were conducted publicly on May 14th, 2020. The Board of Supervisors will consider making a selection.
2. **Discussion on Summer Playground Program**
 - Supervisors will consider options for the 2020 Summer Playground and Sports Programs amid the COVID-19 pandemic.
 - Discussion on Township Rental Facilities and other Recreation Department items.

NEW BUSINESS

1. **Authorize Advertisement of June Board of Supervisor Meetings**
 - The Administration is requesting authorization to advertise for the June 8th and June 22nd Board of Supervisors meetings to be held virtually.

2. **Amendment to Agreement with Birdsboro Power allowing Birdsboro Power to change financial institutions for issuance of Letter of Credit securing payments due to Township**
3. **Discussion on Community Park**
 - Township staff will provide an overview of necessary repairs and other issue/items related to Community Park for discussion.
4. **Discussion on Klapperthal Road Parking Issues**
 - The Police Department is requesting permanent ‘No Parking’ signs to be added along both sides of Klapperthal Road from W. Neversink to the Township line. This will require an amendment to Township Ordinance 360-14.
5. **Consider purchase of 2020 Ford Ranger with Spray-In Bed Liner for \$28,515**
 - This is to replace a 2004 Ford pick-up that requires approximately \$3,200 in repairs to pass inspection. If we purchase this truck within the next 30-days we will see a savings of \$6,991 on the purchase price. **The vehicle purchase price is \$27,915 (COSTARS) and \$600 for the spray-in liner.** This is a budgeted item.
6. **Consider Approving Two (2) Appointments for Library Board Vacancies**
 - **Accept Resignation of Dr. Christy Haller**
 - **Accept Resignation of Brett Diamond**
 - The Library Board has submitted two applicants for approval by the Board of Supervisors.
7. **Approval of Time Extension for 10 Santa Maria Drive Subdivision**
 - This is a two lot subdivision located off of Fabers Road. The applicant is requesting a 90 day time extension to the subdivision process.
8. **Consider Applications for Rental Relief for May 2020 for Promenade Shopping Center Tenants**
 - Consider options for relief of May 2020 rental payments otherwise owed to the Township for those tenants at the Promenade Shopping Plaza who are being adversely impacted by the Pandemic who have requested such relief.

Supporting Detail: The Promenade fund balance as of April 30, 2020 was \$35,589.24. The Township receives monthly rental income from the seven tenants of approximately \$15,000 with monthly property maintenance expenses of approximately \$8,000 to \$10,000. The fund is solely supported by the rental payments of the tenants and receives no taxpayer funding. The current fund balance supports relief of the May 2020 rental payments from all seven tenants.

9. Consider Waiver from Land Development Process for Total Recycle Facility Expansion

- The Total Recycle facility located on Lincoln Road is looking to construct a 6,750 sq ft addition in order to improve processing at the facility. The applicant is requesting a waiver from the Land Development process. The Township Planning Commission reviewed this request during their May meeting and recommends approving the waiver conditional upon several matters being addressed.

10. Update on Community Communications Committee

- Committee leadership will provide an update on Community Communications Committee status.

DEPARTMENT REPORTS

PUBLIC COMMENT – *General Non-Agenda Items*

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: June 8, 2020

Next Ordinance: 832

Next Resolution: 15