



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at https://www.exetertownship.com/government/board_of_supervisors/index.php. The feed will not be active until the start of the meeting.

David Speece, Chairperson dspeece@exetertownship.com
Michelle P. Kircher, Vice-Chairperson mkircher@exetertownship.com
John Cusatis jcusatis@exetertownship.com
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Joseph Staub jstaub@exetertownship.com

VIRTUAL MEETING RULES AND ETIQUETTE

If you would like to give public comment, please submit your comments via email to info@exetertownship.com or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS
MEETING AGENDA
Monday, December 14, 2020
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

PUBLIC COMMENTS: *Comments on Agenda Items*

PRESENTATIONS

KCBA Architects Feasibility Study

- KCBA Architects will report the findings of their feasibility study recently conducted on existing Township facilities.
- Discuss and Consider Authorizing KCBA to Proceed with Phase 2 of the Feasibility Study.

REGULAR APPROVALS

1. Regular Minutes – November 23, 2020
2. Disbursements – December 14, 2020
3. Treasurer’s Report – November, 2020

UNFINISHED BUSINESS

- 1. Approve Resolution Adopting 2021 Budget**
 - The preliminary budget is available for review on the website.
- 2. Monthly Right to Know Report**
 - This report is available for review on the website.
- 3. Monthly Golf Report**
 - This report is available for review on the website.
- 4. Consider Authorization for Reading Country Club Golf Course Master Plan**
 - This item is included in the 2021 Budget. Discussion on project scope, goals, and timeline.
 - Consider authorizing professional service agreement with Forse Design, Inc. for completion of the master plan.

5. **Authorize up to \$2,345,000 wire from Wastewater Treatment Sale Proceeds Fund (Fund 31) to support Series of 2020 Bond Refunding.**
 - At a prior meeting, the Board selected a refunding option which called for utilization of Township Cash to support the Series of 2015A bond refunding. The bond refunding will settle on December 16, 2020. The Township will need to wire the funds on December 15th.
6. **Discussion on Electronic Sign**
 - Administration will review options for discussion on the potential purchase of an electronic sign. Discussion on design, cost, location, and other details.

NEW BUSINESS

1. **Discussion on Fire Department Tax Credit Legislation**
 - Representatives from the Exeter Township Volunteer Fire Department will review recently enacted legislation [Act 91] allowing for expansion of the property tax credit for volunteers.
2. **Approve Resolution Adopting 2021 Fee Schedule**
3. **Approve Resolution Setting the 2021 Tax Rates**
 - Resolution approving tax assessments to be included on the 2021 municipal tax bills. No tax increases proposed for 2021. Recycling fee will be increased from \$20 annually per household to \$35 annually per household.
4. **Authorize Advertisement of Board of Supervisors Reorganization Meeting for Monday, January 4th, 2021**
5. **Authorize Advertisement of Board of Auditors Reorganization Meeting for January 5th, 2021**
6. **Authorize Advertisement of 2021 Board of Supervisors Meeting Dates, to be held on the 2nd and 4th Monday of each Month at 7:00PM**
7. **Authorize Advertisement of 2021 Planning Commission Meeting Dates, to be held on the Third Monday of Each Month at 6:00PM**
8. **Authorize Advertisement of Cancellation of December 28, 2020 Board of Supervisors Meeting**

DEPARTMENT REPORTS

PUBLIC COMMENT – *General Non-Agenda Items*

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: Monday, December 28th, 2020

Next Ordinance: 840

Next Resolution: 32