



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! The Board of Supervisors welcomes citizen participation in their regular business meetings. Comments from the public are permitted on Township business. See below for instructions on how to give comments. The meeting agenda is attached to this packet, and supporting documents can be found on the Township's website, www.exetertownship.com.

David Speece, Chairperson dspeece@exetertownship.com
Michelle P. Kircher, Vice-Chairperson mkircher@exetertownship.com
John Cusatis jcusatis@exetertownship.com
Gregory Galtere ggaltere@exetertownship.com
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MEETING RULES AND ETIQUETTE

If you intend to give comments during the public comment period, you must **sign up**. The list is located in the front of the room. Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion tonight*) and **Non-Agenda** (*general comments*).

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful.
- 2.) Only one person speaks at a time.
- 3.) Speakers may be limited by the Chair to 3-minutes or less and are asked to limit repetition. Groups attending to speak on the same topic can designate a spokesperson. Public comment is limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.
- 4.) Those wishing to make comment must approach the microphone and state their name and address for the record.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.



**BOARD OF SUPERVISORS
MEETING AGENDA
Monday, March 9, 2020
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

ANNOUNCEMENTS

1. Update on municipal tax bills.

PUBLIC COMMENTS: *Comments on Agenda Items*

REGULAR APPROVALS

1. Minutes – February 23, 2020
2. Disbursements

OLD BUSINESS

1. Discussion on Reading Country Club (RCC) Restaurant Operations

- The RCC Restaurant Committee is suggesting a discussion on the possibility of issuing RFP's for: operation of the first floor restaurant, operation of the banquet facilities, and operation of all food and beverage operations.

2. Authorize Township Engineer to Work on Trout Run Secondary Access Plan

- Per the Trout Run Master Plan, the Township will be working on a second access to the Trout Run Sports Complex.

3. Monthly Golf Report

- The February 2020 Golf Reports have been posted on the Exeter Township website.

4. Monthly Right To Know Report

- The February 2020 Right to Know Report has been posted on the Exeter Township website.

NEW BUSINESS

1. **Authorize the Administration to Seek Bids for the Demolition of the Radio Shack Building**

- Demolition of this property is part of the Perkiomen Avenue Streetscape Project. This work is part of the Township’s match to the significant grant funding received from the state towards this project.

- 2. **Authorize Purchase of 2019 Caterpillar 440 Backhoe Loader for \$161,000.00**
 - This is a budgeted item to replace the 2004 John Deer 410G Backhoe.

- 3. **Authorize Weeks Tree Service for the Removal of Trees at the Reading Country Club in the amount of \$11,075.00**
 - There are several ash trees that have been scheduled to be removed from the golf course.

- 4. **Approve Contract with Golf Cart Services, Inc. in the amount of \$29,975.00**
 - Discuss and consider approving lease agreement for new golf carts at the Reading Country Club.

- 5. **Authorize Destruction of the Fire Police Vehicle 1994 Ford Ambulance VIN# 1FDKE30MXRHA80951**
 - This vehicle was previously approved for sale on Municibid. Upon review by the Township Fleet Manager, it has been decided that due to its current state, it would be best to be destroyed instead of sold.

- 6. **Authorization Stipends for Interim Township Positions of Secretary, Treasurer and Township Manager**

- 7. **Adopt Check Signing Procedure**
 - Adopt revisions to the Check Signing Procedure as written below:

“The authorized signers will be the Township Manager, Accounting Officer, Board Chairperson, and Board Vice-Chairperson. Each check is to bear the handwritten signature of two of the four of those individuals, and all checks will be signed only after approved (and a disbursement list signed by all Board members present) at a Regular or Special Meeting of the Board of Supervisors, with the exception of payroll, tax and withholding checks, workers compensation, employee benefits and reimbursements, insurances, utilities and postage.”

- 8. **Appointment for the Exeter Township Planning Commission for the 2020-2023 Term**

- 9. **Approve Resolution Approving and Adopting Tax Collector Fees**

- 10. **Authorize Advertisement of Request for Proposal (RFP) for the Daniel Boone Homestead Master Plan**
 - The Township has received a \$50,000 grant to complete a Master Plan from DCNR’s Community Conservation Partnership’s program.

11. Approve Study Committee for the Daniel Boone Homestead Master Plan Process

- A member of the Board is being asked to participate on the committee.

DEPARTMENT REPORTS

PUBLIC COMMENT – *General Non-Agenda Items*

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: March 23, 2020

Next Ordinance: 831

Next Resolution: 11