



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

AGENDA PACKET

WELCOME! Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at https://www.exetertownship.com/government/board_of_supervisors/index.php. The feed will not be active until the start of the meeting.

David Speece, Chairperson dspeece@exetertownship.com
Michelle P. Kircher, Vice-Chairperson mkircher@exetertownship.com
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VIRTUAL MEETING RULES AND ETIQUETTE

If you would like to give public comment, please submit your comments via email to info@exetertownship.com or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS
MEETING AGENDA
Monday, September 28, 2020
7:00PM**

Call to Order
Pledge to the Flag
Roll Call

PUBLIC COMMENTS: *Comments on Agenda Items*

REGULAR APPROVALS

1. Regular Minutes – September 14, 2020
2. Disbursements – September 28, 2020
3. Treasurer’s Report – August, 2020

UNFINISHED BUSINESS

- 1. Consider Authorizing Closure of Butter Lane Bridge**
 - The Administration and Township Engineer are recommending the Board close the bridge pending removal.
- 2. Discussion on Township Engineer RFP Responses and Selection**
 - Earlier this year the Administration released an RFP for Township Engineer duties. The Board has reviewed the proposals and will discuss whether any action on the RFP’s will be taken.

NEW BUSINESS

- 1. Discussion on Township Trick-or-Treat Date Establishment**
 - The Administration will update the Board on newly released CDC guidance, and discuss a proposed CDC compliant and socially distanced community event.
- 2. Approval of 2021 Special Budget Meeting Dates**
 - Proposed Meeting Dates:
 - October 5th, 2020; 6PM
 - October 19th, 2020; 6PM
 - November 2nd, 2020; 6PM

- 3. Discussion on Delinquent Sewer Account Balances and Policy on Penalty Waiving**
 - Solicitor will review the collections options available to the Township for delinquent sewer accounts. Administration will provide an update on the delinquent sewer account receivable balance.
- 4. Discussion on 2021 Township Recycling Program**
 - The Board will discuss options and future planning for the Township's recycling program.
- 5. Consider Execution of Planning Module for 10 Santa Maria Dr Subdivision**
 - This plan has been reviewed by Township Sewage Enforcement Officer for compliance.
- 6. Consider Approval of 10 Santa Maria Subdivision – Final Plan**
 - The two lot subdivision has received recommendation for final plan approval from the Township Planning Commission.
- 7. Zoning Variance Application – 891 Schoffers Road**
 - The applicant is requesting a variance from Chapter 390.29.B.2 which restricts detached garages to a length of 40 feet. The applicant is seeking to place a 50' x 36' pole barn, replacing a smaller razed barn, along the side of the property.
- 8. Approve Resolution Accepting Deeds of Dedication for Roadways to be Dedicated to the Township by Exeter Associates**
- 9. Authorize Bid Advertisement for 2021 Bituminous Seal Coat and MicroSurface Projects**
 - The Administration is seeking approval to advertise this bid to assist in the 2021 budget planning process.
- 10. Discuss Purchase of Kubota Tractor for the Reading Country Club in the Amount of \$30,890.13.**
 - The financing of this item is budgeted in the Golf Fund, and will replace an old model requiring repairs.
 - If purchase is approved, the Administration will seek approval to sell the the old model on Municibid.
- 11. Authorization to Proceed with HVAC Repairs to the Reading Country Club**
 - The total cost of repairs is \$299,000; \$250,000 will be paid in 2020 (budgeted item) and the balance will be paid in 2021 at the conclusion of repairs.

DEPARTMENT REPORTS

PUBLIC COMMENT – *General Non-Agenda Items*

SUPERVISOR REPORTS

ADJOURNMENT

For Internal Secretary Use:

Next Meeting: October 12, 2020

Next Ordinance: 838

Next Resolution: 25