

**APPEAL PETITION TO
THE ZONING HEARING BOARD OF EXETER TOWNSHIP**

Revised 1/20

Instructions In Preparing Appeal:

- (A) All applicable questions should be fully answered.
- (B) If you need more space, use blank sheets, but give your answers with paragraph numbers corresponding with this form.
- (C) Photos or other exhibits may be attached to your appeal if you desire.
- (D) Petition must be filed with the Zoning Hearing Board in duplicate **originals**. Original signatures must appear on **both** copies. Two sets of plans shall be submitted, (8-1/2" x 11" or 11" x 17" for easy copying).
- (E) Petition must be signed and affidavit must be executed by all petitioners before a Notary Public or District Justice.
- (F) Submit a check with the application, made payable to "Exeter Township" in the amount of:
 - 1. \$750.00 - Residential Request for Variance, Special Exception or Appeal of Zoning Officer Action
 - 2. \$1,500.00 - Commercial/Industrial Request for Variance, Special Exception or Appeal of Zoning Officer Action

1. Provide full names, addresses and telephone numbers of petitioners:

2. Do you own property covered by appeal? If not, who does?

3. Check the type of relief you are seeking:
 - () Appeal from incorrect decision of administration official.
 - () Request for variance from Zoning Ordinance.
 - () Request for special exception, which is expressly provided for in the Zoning Ordinance.

4. Provide brief description and location of the real estate covered by appeal including the improvements built on it and the present use of the property:
 - a) Tax Map Identification Number: _____
 - b) Street Address: _____
 - c) Parcel Size: _____
 - d) Present Improvements on Parcel: _____
 - e) Present Use of Property: _____

5. Present zoning of property: _____

6. Deed Book and Page Number (latest) where the deed is recorded in the Berks County Courthouse: _____

7. Answer either part of this question:
 - a. If a variance or exception is requested, give the sections of the Zoning Ordinance from which relief is desired and the nature of the relief you want.

- b. If this is an appeal from the ruling of an administrative official, state the ruling, which has been made against you and why you feel the ruling, is incorrect.
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- 8. Describe your intentions for the property if the relief you request is granted and the reasons why you feel you should be granted relief.
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- 9. List all adjoining property owners' names, addresses and telephone numbers of the subject property.
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- 10. Attach to this application a plan of the premises covered by the appeal. Include the following:
 - a. Lot dimensions
 - b. Locations of any buildings or structures currently on property; proposed buildings or structures if relief is granted
 - c. Any easements or rights-of-way
 - d. Distances between buildings or structures
 - e. Distances from buildings or structures to all property lines
 - f. Streets (including right-of-way width)

THIS PETITION is executed by petitioners this _____ day of _____, 20_____.

Signature of Applicant

Print Name and Title

Signature of Applicant

Print Name and Title

STATE OF PENNSYLVANIA
COUNTY OF BERKS

Print name(s) of applicant(s)

Being duly sworn according to law, depose and say that the facts set forth in the foregoing Appeal Petition are true and correct to the best of their knowledge, information and belief.

Signature of Applicant

Print Name and Title

Signature of Applicant

Print Name and Title

SWORN TO AND SUBSCRIBED before me this _____ day of _____, 200_____.

Notary with Seal Below

Please list any legal or other representation below, so that all parties will be notified of Hearing date:

"Applicant(s) hereby authorize the Exeter Township Board of Supervisors, the Exeter Township Planning Commission and other Township Officials to view and inspect the property which is subject of this Application at any time during the pendency of said Application and the construction related thereto."

Signature of Applicant

Signature of Applicant