



**ENGINEERING
DEPARTMENT**

4975 DeMoss Road
Reading, PA 19606
610-779-5702

**APPLICATION FOR BUILDING PERMIT
MISCELLANEOUS**

LOCATION

Address: _____ PIN#: _____
Cross Streets: _____ and _____
Subdivision: _____ Lot#: _____ Lot Size: _____
Zoning District: _____ Property Use: _____
Property Access: Public Road ___ Private Road ___ ROW ___ Easement ___ Other _____
Water Supply: Public ___ Private ___ Sewage Disposal: Public ___ Private ___

IDENTIFICATION

Owner: Name: _____ Phone#: _____
Address: _____
Contractor: Name: _____ Phone#: _____
Address: _____
Email: _____

BUILDING INFO

Type of Work:(circle those that apply)
Deck: Height: _____ Sq. Ft. _____ **Fence:** Height: _____ Type: _____
Patio: Type: _____ Sq. Ft. _____ **Retaining Wall:** Height: _____ Type: _____
Pool: Above-ground ___ In-ground ___ Height: _____ Depth: _____ Sq. Ft. _____
Shed / Detached Garage: Dimen.(L x W x H): _____ Sq. Ft.: _____ Foundation: _____
Driveway: Width: _____ Grade: _____ Sq. Ft. _____
Repair/Replace: Description: _____
Alteration: Description: _____
Demolition: Description: _____
Mechanical / Electrical / Gas: Description: _____
Other: _____
Estimated Cost: _____

Utility Access to Property

Utility	Easement	Street	Right-of-Way	N/A
Electric				
Gas				
Sewer				
Water				
Cable				
Telephone				

Initial all that apply

_____ We (circle one) have / have not attached a Stormwater Drainage Plan (applies to any structure adding impervious surface). If not, we meet the exemption criteria from Table 402-1 of the Exeter Township Stormwater Ordinance. This Table can be found on the last page of this application.

_____ We have shown all known easements and rights-of-way on the required site plan.

_____ The subject property (circle one) is / is not in a flood zone.

_____ The subject property (circle one) is / is not a corner lot.

_____ There are no deed restrictions preventing this work.

_____ There (circle one) are / are not wetlands on the subject property.

_____ This project will not create a drainage problem for neighboring properties.

_____ We have obtained and present herewith an on-lot sewage disposal permit or waiver from the Township's Sewage Enforcement Officer (as applicable for new buildings and expansions).

_____ We have obtained and present herewith the necessary Erosion and Sediment Control approval from the Berks County Conservation District for disturbed areas over 5,000 square feet.

_____ We understand the need to contact PA One Call (if applicable) at 1-800-242-1776 prior to digging.

_____ We understand that no work shall commence relative to this project until the approved permit is received.

_____ We understand that the following inspections are required (where applicable) and that a 24-hour advance notice is required: Footing, Foundation, Insulation, Drywall, Framing, Mechanical, Final, Roof in progress, Fire Protection, Plumbing, Accessibility, Energy Conservation and Electrical.

_____ We understand that in the event Exeter Township incurs consulting engineering charges to perform any review or inspection for this particular permit, we will not receive our certificate of use and occupancy until such additional fees are paid in full by us.

_____ An alarm permit will be obtained from the Exeter Township Police Department.

_____ We are the owners of record of the subject property or we present written authorization from the owner of the property authorizing the work and designating us as agent.

Date: _____

Applicant Name: _____

Signature: _____

BUILDING PERMIT FEES (subject to currently adopted fee schedule resolution)	AMOUNT	AMOUNT DUE	DATE PAID
PA UNIFORM CONSTRUCTION CODE - L&I FEE(per UCC regulated permit)	\$4.50		
PERMIT ISSUANCE FEE: (all building, zoning, and road occupancy permits)	\$5.00		
POOLS: (greater than 24" deep is UCC regulated)			
Above-ground	\$150.00		
In-ground	\$250.00		
Non-Residential	\$500.00		
SHEDS / DETACHED GARAGES:			
under 150 sq. ft.	\$75.00		
150-250 sq. ft.	\$90.00		
251-999 sq. ft.	\$125.00		
1000 sq. ft. or more(UCC regulated)	\$300.00		
Non-Residential (\$100 minimum)	\$0.50/sq. ft.		
DECK: (over 30" high regulated by UCC)	\$75.00		
Non-Residential	\$100.00		
FENCE: (over 6' regulated by UCC)	\$75.00		
Non-Residential	\$100.00		
PATIO/PORCH:	\$75.00		
Non-Residential	\$100.00		
RETAINING WALL: (over 4' regulated by UCC)	\$75.00		
Non-Residential	\$100.00		
DRIVEWAY:			
Low Volume, Expansion, or Resurfacing	\$75.00		
Medium Volume (Non-Residential)	\$200.00		
High Volume (Non-Residential)	\$300.00		
over 30" above grade (regulated by UCC)	\$100.00		
Road Occupancy Permit (driveway onto Township road)	\$150.00		
REPAIR/REPLACE: (Reroofing over 25% regulated by UCC)	\$75.00		
Sidewalk/apron/curb in ROW	N/C		
Non-Residential	\$100.00		
ALTERATION:	\$75.00		
Non-Residential - for the first 1000 sq. ft. (\$100 for each additional 1000 sq. ft.)	\$250.00		
DEMOLITION: (Plumbing permit required to cap public sewer)			
Non-Residential/Industrial (entire building)	\$500.00		
Non-Residential/Industrial (interior only) & Residential (entire home)	\$150.00		
Residential outbuildings and sheds	\$75.00		
Mobile Home	\$100.00		
Non-Residential: (regulated by UCC)			
Electrical Systems:	(1.5% of prj cost or min of \$200.00)		
Gas Systems:			
Mechanical Systems:			
Residential: (regulated by UCC)			
Electrical Systems:	\$100.00		
Gas Systems (New):	\$100.00		
Gas Systems (Replacement)	\$85.00		
Mechanical Systems (New):	\$150.00		
Mechanical Systems (Replacement)	\$100.00		
Failed Inspection or Re-inspection:	\$75.00		
Certificate of Occupancy:			
Residential:	\$100.00		
Non-Residential:	\$150.00		
	TOTAL:		

SUBMISSION CHECKLIST

- ___ **Submit Site Plan** (showing: streets, dimensions, easements, property lines, structures, driveway w/grades, roof leaders, and if applicable, well, septic system, and propane tank)
- ___ **Submit Specifications** (layout and list of materials)
- ___ **Submit Stormwater Drainage Plan** (if applicable and not exempt)
- ___ **Submit Fees** - Due at time of application, will not be processed without fees.
- ___ **if contractor, submit proof of Worker's Compensation Insurance and letter of authorization from owner**

