

MINUTES
EXETER TOWNSHIP BOARD OF SUPERVISORS MEETING
SEPTEMBER 9, 2019

Public Meeting

A Regular Meeting of the Exeter Township Board of Supervisors was called to order on Monday, September 9, 2019 at 7:00 P.M. in the Township Building by John Cusatis, Chairperson.

Supervisors Present: John Cusatis, Chairperson
David Speece, Vice Chairperson
Vinny Biancone
Jeff Anderton

Absent: Daron O'Donald

Others in Attendance: Michele Gilbert, Operations Director
Alicia Luke, Fox Rothschild, Solicitor
Wendall Morris, Chief of Police
Clarence Hamm, Highway Superintendent
Joe Rogosky, Great Valley Consultants

REGULAR MEETING

The Meeting was opened with the Pledge to the Flag.

Mr. Biancone announced that Ms. O'Donald had her baby.

PUBLIC COMMENTS: Agenda Items

Glenn Hoover, 10 Andes Acres, asked that the Township consider placing more information on the Township webpage and then asked how residents without computers could see items posted on the Township website.

Mr. Cusatis offered for Mr. Hoover to utilize the computers available at the Public Library or make a request to the Township Administration for copies.

David Hughes, 255 West 47th Street, expressed his concerns with meeting minutes and stated the Golf Report was a great thing.

Michelle Kircher, 1101 Stonehenge Drive, requested more details on ordinances be included in meeting minutes and that the August 12, 2019 meeting minutes were missing disbursements.

Mr. Cusatis stated that the disbursements were include in the August 12, 2019 meeting minutes.

Dianna Reeser, 4134 Lynn Avenue, expressed her concerns with respect to meeting minutes, including the misspelling of her name.

REGULAR APPROVALS

Minutes

MINUTES OF AUGUST 12, 2019 BOARD OF SUPERVISORS MEETING

MOTION of Mr. Cusatis seconded by Mr. Anderton, the Board approved the minutes of August 12, 2019 Board of Supervisors Meeting with the correction to the spelling of Ms. Reeser's name.

Minutes

MINUTES OF AUGUST 26, 2019 BOARD OF SUPERVISORS MEETING

MOTION of Mr. Biancone seconded by Mr. Speece, the Board approved the minutes of August 26, 2019 Board of Supervisors Meeting.

Disbursements

MOTION of Mr. Speece, seconded by Mr. Biancone, the Board approved payment of the bills presented on, the Disbursements List dated September 4, 2019 in the amounts of \$259,072.33 in the General Fund; \$327.16 in the Fire Fund; \$461.11 in the K9 Fund; \$429,619.74 in the Sewer Fund; \$20,576.76 in the Golf Fund; \$42,567.30 in the RCC F&B Fund; \$13,315.20 in the Capital Improvement Fund; \$54.97 in the Debt Service Fund; \$38,259.47 in the State Liquid Fuels Fund.

OLD BUSINESS

Monthly Golf Report

Ms. Gilbert stated that the Golf Report had been posted to the Township website per the Board's request.

Mr. Speece stated there are items to consider when reviewing the report including 3 payrolls processed in the month of August 2019, the annual software renewal and the tent rental.

Mr. Cusatis stated that the tent rental was required to assist with events at the Country Club during the repair period.

Monthly Right to Know Request Report

Ms. Gilbert stated that the July and August Right To Know reports were posted to the Township website per the Board's request.

Mr. Cusatis stated that the report reflects several recent requests were processed quickly.

Mr. Biancone asked if the reason for the requests should be posted publicly. Ms. Luke responded that they are government documents that can be published. A general discussion ensued.

The Board instructed the Administration to estimate the expenses related to creating similar monthly reports for January to June 2019, as well to include total expense for such reporting.

NEW BUSINESS

Adopt Ordinance Further Establishing Fireworks Regulations

Mr. Speece stated that this topic has been reviewed at length.

MOTION of Mr. Cusatis, seconded by Mr. Biancone, the Board approved the Ordinance to Further Establish Firework Regulations.

Authorize Administration to Advertise for Bids for the 2019/2020 Winter Snow Plowing

Ms. Gilbert requested that the Board authorize the Administration to advertise for bids for the 2019/2020 winter snow plowing.

MOTION of Mr. Speece, seconded by Mr. Anderton, the Board authorized the Advertisement for Bids for the 2019/2020 Winter Snow Plowing.

Consider Resolution Approving Stormwater Management & Operation and Maintenance Agreement for 341 Stonetown Road

Mr. Rogosky provided information on the stormwater plan request.

MOTION of Mr. Biancone, seconded by Mr. Speece, the Board approved the Stormwater Management & Operation and Maintenance Agreement for 341 Stonetown Road.

Establish Date for Trick-or-Treat Night

Mr. Cusatis stated that this topic was of particular interest to him and he is recommending that the Board again schedule Trick-or-Treat Night to be on October 31, 2019. A general discussion ensued regarding the end time for trick-or-treating.

MOTION of Mr. Anderton, seconded by Mr. Biancone, the Board established October 31, 2019 from 5 P.M. to 9 P.M. for Trick-or-Treat Night.

Approve Amendment to Pioneer Crossing Landfill Host Agreement

Ms. Luke reviewed the Amendment to the Pioneer Crossing Landfill Host Agreement and the Joint Cooperation Agreement. Discussion ensued regarding the benefits of these Agreements.

MOTION of Mr. Cusatis, seconded by Mr. Speece, the Board approved the Amendment to Pioneer Crossing Landfill Host Agreement and the Joint Cooperation Agreement.

Discuss Application to Zoning Hearing Board: 191 Dautrich Road

The Board unanimously agreed that no Board of Supervisor representative would attend the Zoning Hearing Board meeting regarding 191 Dautrich Road.

Approve Extension of Mowing Contract with Sottosanti Lawn Care for 2020

Mr. Hamm explained that this was a request to add an additional 1 year to the existing Mowing Contract with Sottosanti Lawn Care.

MOTION of Mr. Biancone, seconded by Mr. Anderton, the Board approved the extension of Mowing Contract with Sottosanti Lawn Care for 2020.

Authorization to Dispose of Township Equipment

Ms. Gilbert explained that the Administration was seeking authorization to dispose of two (2) Fire Trucks. Fire Department Chief Jordan explained that these trucks would be sold in alignment with the Volunteer Fire Department's asset replacement plan.

MOTION of Mr. Anderton, seconded by Mr. Biancone, the Board authorized the disposal of the 2000 Freightliner Fire Truck Vin # 1FV6JLCB1YHA41540.

MOTION of Mr. Biancone, seconded by Mr. Speece, the Board authorized the disposal of the 1997 Spartan Fire Truck Vin # 4S7AU4196VC021145.

Approve Contract with Wolfe Roofing, in the amount of \$120,400 for Replacement of the Roof at the Four Seasons Room at the Reading Country Club

Mr. Hamm explained that a portion of the roof of the Reading Country Club needed to be removed and replaced. Mr. Hamm also explained that this contract was a result of the Township being a member of the National Cooperative Purchasing Alliance. Discussion ensued.

MOTION of Mr. Speece, seconded by Mr. Biancone, the Board approved the contract with Wolfe Roofing, in the amount of \$120,400 for replacement of the roof at the Four Seasons Room at the Reading Country Club.

DEPARTMENT REPORTS

Mr. Hamm stated that the Highway Department had Township Brush Pick-up, continues to conduct highway mowing, and scheduled delivery of 400 tons of salt to prepare for the upcoming 2019/2020 winter snow plowing season. In the upcoming weeks the Lorane Hollow Park will have paving work done to complete the new walking trail.

Chief Morris asked the residents to be aware of a recent scam that mails fake Publisher Clearance Home checks to home addresses. Chief Morris also stated that the Police Department had just finished six (6) days of oral interviews for the Township entry level police officer openings.

ENGINEER REPORT

Mr. Rogosky stated that Norfolk Southern received permits to begin work on the box culvert, a project that will likely take six (6) months to complete. A brief discussion ensued regarding construction materials in the winter season. Mr. Rogosky also stated that the weekly Perkiomen Avenue meeting the Township has with PennDOT was being rescheduled this week, the new meeting date was to be announced.

Mr. Cusatis reported that he expressed concerns on behalf of All Abilities Fitness Center regarding access to their parking lot. Mr. Rogosky and Mr. Hamm stated the concern was addressed.

SOLICITOR REPORT

Ms. Luke stated that a Writ of Summons had been submitted by Fox, Rothschild LLP on behalf of the Township per the Board's request.

Ms. Luke stated that the Township received a Step 2 Grievance and asked the Board if they would like to appoint an appeals representative.

MOTION of Mr. Biancone, seconded by Mr. Anderton, the Board approved the Township Manager to act as a hearing officer rather than the Board of Supervisors.

MANAGER REPORT

Ms. Gilbert had no report.

PUBLIC COMMENT

David Hughes, 255 West 57th Street, expressed his concern regarding the Township Manager not providing a Manager Report at the Board of Supervisor Meetings. He asked about the process for bids for scrape materials and disposals. He questioned the 2018 transfer of \$7 million into the General Fund from the Sewer Fund. He stated that a past Supervisor did not pay her Per Capita Tax.

Mr. Biancone stated that the past Supervisor did not take the Meeting Stipend for any of the Board of Supervisor Meetings she attended. A brief discussion ensued regarding Per Capita Tax.

Ms. Luke explained that the collection of taxes is done by the Tax Collector.

Mr. Cusatis said that the \$7 million transfer was reviewed by the Township Auditor.

Karl Schemberg, 207 Lisa Lane, read a portion of the Pennsylvania Sunshine Act and stated that Executive Session must be mentioned at the beginning of the Meeting, not at the end in the Solicitor's Report. He asked the duration of the Landfill Host Agreement and why the roof repair at the Reading Country Club did not have to be sent out for bid.

Ms. Luke explained that the Landfill Host Agreement is in place as long as the Landfill is open. She explained that the roof repair was being done under a Cooperative Agreement.

Dianna Reeser, 4134 Lynn Avenue, expressed her concerns with respect to the website. She also asked if the swale near her home could be mowed. Mr. Hamm said he would review the mowing.

Michelle Kircher, 1101 Stonehenge Drive, stated her general concern with respect to the Landfill Host Agreement.

Bill Fox, General Counsel for Pioneer Crossing, stated that the new rates established in the Landfill Host Agreement were higher than other local municipality agreements.

Pat Mascaro, Pioneer Crossing, thanked the Board of Supervisors for the positive interaction while working on the amendments to the Landfill Host Agreement.

SUPERVISOR REPORTS

Mr. Biancone congratulated Mr. and Mrs. O’Donald on the birth of their son. He thanked Mr. Mascaro and the Volunteer Fire Department for all they do for the Township. He stated that the new Amendment to the Landfill Host Agreement will result in a \$94,000 increase to the Township in addition to the community contributions from Pioneer Crossing.

Mr. Cusatis reported that the Board of Supervisor’s will be having training on October 2nd, to include the Pennsylvania Sunshine Act. He thanked the Volunteer Fire Department for their work at the Schwarzwald Church.

ADJOURNMENT

MOTION of Mr. Speece, seconded by Mr. Anderton, the meeting adjourned at 8:11 P.M.

Respectfully submitted,

Michele Gilbert
Director of Operations