

MINUTES
EXETER TOWNSHIP BOARD OF SUPERVISORS MEETING
APRIL 12, 2004

A Regular Meeting of the Exeter Township Board of Supervisors was held on Monday, April 12, 2004, at the Township Hall, 4975 DeMoss Road, Reading, Berks County, Pennsylvania. Dr. Christ L. Ganas, Vice Chairman, called the Meeting to order at 7:05 P.M., with the following in attendance:

SUPERVISORS

Dr. Christ L. Ganas, Vice Chairman
Dona L. Starr
Lisa M. Ciotti
Dave F. Barbieri

OTHERS IN ATTENDANCE

Troy S. Bingaman, Manager/Secretary/Treasurer
John A. Hoffert, Jr., Esquire, Solicitor
Gerard A. Radke, Chief of Police
Cheryl A. Franckowiak, Zoning/Assistant Code Enforcement Officer
Paul A. Herb, Wastewater Treatment Superintendent
Clarence D. Hamm, Highway Superintendent
Terry L. Francis, Fire Marshal
Joseph I. Seltzer, III, Parks & Recreation Superintendent
Joseph P. Rogosky, P.E., Great Valley Consultants

The Meeting was opened with the Pledge to the Flag.
Lachlan MacBean was absent from the meeting.

PUBLIC COMMENT

THOMAS HOWELL, 4970 Hafer Road, felt the March 22nd Minutes were incorrect. He stated rather than trying to straighten them out he would state what the facts should be. He stated a statement on the NISI Decree, signed by the judge, should have made it clear to the attorney that not everybody had signed the agreement because it said the courts denied the motion for post trial release of Tom L. Howell. Dr. Ganas asked for clarification from Mr. Howell as to which attorney he was referring. Mr. Howell stated he was referring to Mr. Balthaser's attorney and stated he should have known not everyone signed the agreement willingly. He also stated it was a trial not a hearing. He felt Item #9 clearly stated the infiltration trench should be maintained by the Palacek's, the Balthaser's, and Mr. Howell. He stated the attorney said the trench should be maintained by the Palacek's and the Balthaser's; but, the NISI Decree stated differently.

DIANE BALTHASER, 4966 Hafer Road, stated she was concerned about the minutes from the last meeting and was overwhelmingly disappointed by the Board's denial of their Conditional Use Permit. She stated when they applied for a permit in 2001 the Board welcomed the small business in the Township. She stated they were a member of the Chamber of Commerce with a business in a residential zone, and a relocation of their business one mile up the road, still within the same residential zone, jeopardized everything. She stated she did not know the history of the NISI Decree and had an attorney present because the stakes were high; this was their livelihood. She stated they had operated their business in a development for three years and there had been no complaints. She stated this was not a new application and they were not even given an opportunity to conduct their business as they had been in the house for just 90 days. She stated they were informed at settlement they had 50% responsibility for the maintenance of the private Lane, and they expected and accepted the responsibility as they were using the Lane for egress and ingress. She felt they would want to have it

maintained properly as they used it every day to get to their residence. She stated the others had the right to use the Lane; but, the accusations of head on collisions and inconveniences were absurd. She stated the problems with the Lane concerned the history of it and those who lived there. She stated she had no desire to be a party to that. Dr. Ganas stated Mrs. Balthaser began her public comment talking about the minutes and was now rehashing the Conditional Use Permit, to which Mrs. Balthaser stated she was talking about the Conditional Use denial because of issues presented at the last meeting, and the issue was, the Lane. Ms. Ciotti stated that issue was not in front of the Board and they could not rehear the application, to which Mrs. Balthaser stated she was not asking the Board to rehear it; but, was expressing her extreme disappointment at the result of their application and to the opposition which was made by the neighbors. She stated they had complied with the Planning Commission, with all the regulations and the only opposition was concerning the Lane and for no other reason.

KARL SCHEMBERG, 207 Lisa Lane, felt there should be an Ordinance addressing uneven sidewalks and asked how to get regulations to make the sidewalks safer to walk on. The Township Manager suggested the Engineering Department could address the issue, Mrs. Franckowiak stated a Sidewalk Ordinance existed and could be reviewed, and Dr. Ganas stated it would be looked into. Mr. Schemberg informed the Board the water bills were now being sent out monthly. The Board informed Mr. Schemberg they could do nothing about that.

GARY BOYD, 1105 Pepper Ridge Drive, along with his wife, Debby, informed the Board of potential water problems from a home built next door to their home, on Lot 339 at 1103 Pepper Ridge Drive in the Farming Ridge development. He stated their basement windows were once above grade; but, since the dirt was moved for the new home, the windows were now at grade. He feared draining storm water would flood his basement. Mr. Boyd stated the advice he had gotten from the excavator was to put window wells on his home and to re-grade his property. Mr. Boyd stated he was not willing to do that and felt he should not have to do that. He stated Greg Koontz, Township Code Enforcement Officer, had been at the site to see the problem. The Solicitor stated Mr. Koontz had required the developer to submit an engineering study as it related to storm water management and an implementation schedule prepared by a qualified professional. The Solicitor stated Mr. Koontz, in a memo, had informed the Board a Certificate of Occupancy was, initially, in question for this property as the lot was not finally graded and seeded, and soil from the excavation for the new home was mounded up to the rear, significantly changing the topography of the lot creating a potential for storm water damage to the homes on either side of this property. The Solicitor stated after he had spoken with Mr. Maras, Attorney for Belovich Construction, he indicated they would comply with the request for the engineering study, a Temporary Certificate of Occupancy was issued. Mr. Boyd then showed pictures of the properties to the Board and explained the problem in detail. The Solicitor stated if the developer did not comply with the storm water engineering request, the Temporary Certificate of Occupancy would be revoked. The Board stated it would follow up and asked Mr. Boyd to give them 30 days to handle the situation.

MICHELLE KIRCHER, 9 Craig Drive, thanked the Police Chief for the participation of the Department at Library Day at Boscov's.

TODD ZIEMBA, 4590 Painted Sky Road, objected to the recently passed Vector Control Ordinance prohibiting standing water on pool covers stating it was unfair and unjust. He felt the desilting basin on the land in back of Painted Sky, with its several acres of standing water, was the source of the mosquitoes in the area. He also was concerned about the Valley Ridge Farms (VRF) detention pond not draining properly. He asked if we could drain the area. Mrs. Franckowiak stated the Ordinance addresses that problem and requests that standing water be treated. The Township Manager stated a meeting had been set up with the County to discuss the treatment program for this year. The Highway Superintendent noted when the County tested for mosquitoes last year, mosquitoes were not detected in either the desilting basin nor the VRF detention pond. Mr. Ziembra suggested if the water in the basin was drained, it would not have to be treated. The Board agreed to look into the matter for Mr. Ziembra.

MINUTES OF MARCH 22, 2004 MEETING

MOTION by Ms. Ciotti, seconded by Mrs. Starr, to approve the minutes of the March 22, 2004 meeting as amended on Page 4, in the last line of text before the motion, to change the words from “her opinion” to “her suggestion”; and on Page 8 under “Water Pressure” to change “from a fire hydrant in front of her home that resulted in a measurement of 40 pounds of pressure and it should have been 70 pounds of pressure” to “from two hydrants flanking Mrs. Nesbitt’s home resulting in readings of 45 to 50 psi on one hydrant, and 55 to 60 psi on the other hydrant. The Fire Marshal stated at least 45 lbs psi was needed to fight a fire”. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti voting in favor, and Mr. Barbieri abstained.

DISBURSEMENTS

MOTION by Ms. Ciotti, seconded by Mr. Barbieri, to approve for payment the bills presented on the Disbursement Lists dated April 8, 2004 in the amounts of \$288,938.63 in the General Fund; \$3,756.30 in the Utility Fund; \$251,307.87 in the Capital Expense Fund; \$113,375.27 in the Sewer Fund; \$5,343.03 in the Capital Projects Fund; \$281,463.00 in the Apparatus Fund; \$2,622.50 in the Library Escrow Fund; \$3,363.75 in the Park Improvement Fund; \$58,740.56 in the State Fund and \$3,606.09 in the Traffic Improvement Fund. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

TREASURER’S REPORT

MOTION by Mr. Barbieri, seconded by Mrs. Starr, to accept the Treasurer’s Report dated March 31, 2004 and file the same for audit. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

INCOMING AND OUTGOING COMMUNICATIONS were submitted and are available for public inspection in the Township Office.

DEPARTMENT REPORTS

The Engineering, Highway, Police, Park & Recreation, Fire Marshal and Wastewater Treatment Monthly Reports, and reports of scheduled activities for the week of April 12, 2004, were submitted for the Board’s review.

UNFINISHED BUSINESS

RE-AFFIRM FIRST BAPTIST CHURCH OF BIRDSBORO SUBDIVISION PLAN

Mrs. Franckowiak stated the subdivision had to be reaffirmed because the submission package was incomplete as the review from the Berks County Planning Commission had not been received. She stated it had now been received.

MOTION by Ms. Ciotti, seconded by Mrs. Starr, to re-affirm the First Baptist Church of Birdsboro Subdivision Plan. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

HARTLINE DRIVE DRAINAGE ISSUE

The Highway Superintendent stated he and Mr. Rogosky met with Mr. Pruitt regarding the drainage complaint the Board received from Peggy Moss of 106 Hartline Drive, and he agreed to regrade the rear of his property in an attempt to restore the yard to its pre-pool installation condition. The Highway Superintendent stated he and Mr. Rogosky also looked at the area’s drainage problems and suggested two possible solutions. Option #1 would require installing catch basins in front of 106 and 108 Hartline Drive and tying into an existing 18” storm pipe at a cost of \$1,600. He stated this option would relieve the standing water problem; but, would not handle all the water during extremely heavy rain events. He stated installing storm sewers throughout the entire Linstead Development would cost roughly \$250,000 and would require an increase in the Heister’s Creek pipe. Option #2 also would require installing the same catch basins in front of 106 and 108 Hartline Drive, and installing a pipe along Jefferson Drive to the only catch basin in this area. He stated this option would take more water during heavier rain events; but, would cost roughly \$4,000 more and would involve extensive work

because of the need to cross gas lines, etc. He then asked the Board which option they would prefer and the Board chose Option #1 as a start.

MOTION by Mr. Barbieri, seconded by Ms. Ciotti, to accept Option #1, the installation of catch basins in front of 106 and 108 Hartline Drive at a cost of \$1,600. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

ADOPT PA UNIFORM CONSTRUCTION CODE ORDINANCE #569

MOTION by Ms. Ciotti, seconded by Mrs. Starr, to adopt the PA Uniform Construction Code Ordinance #569. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

ADOPT UCC APPEALS BOARD ORDINANCE #570

MOTION by Ms. Ciotti, seconded by Mr. Barbieri, to adopt the PA Uniform Construction Code appeals Board Ordinance #570. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

APPOINT UNIFORM CONSTRUCTION CODE APPEALS BOARD MEMBERS

Mr. Barbieri gave an overview of the selection process for the Uniform Construction Code Appeals Board stating approximately eight people applied for the five positions with staggered five-year terms. He felt the group of applicants was very impressive. He stated the Board Members were chosen by a committee that included Donald Wilson, Chairman of the Planning Commission; Lachlan MacBean, Chairman of the Board of Supervisors; Don Francis, from GVC; Greg Koontz, Building Inspector/Code Enforcement Officer; and Cheryl Franckowiak, Zoning /Assistant Code Enforcement Officer. Mr. Barbieri noted these were not paid positions.

MOTION by Mr. Barbieri, seconded by Ms. Ciotti, to appoint Richard I. Boyer (5-year term), Ken Day (4-year term), Mark A. Grevas, P.E. (3-year term), Justin Istenes, A.I.A. (2-year term) and Timothy R. Schell (1-year term) to the Uniform Construction Code Appeals Board in accordance with the recommendation of the UCC Appeals Board Committee. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

ADOPT AMENDED FEE SCHEDULE RESOLUTION #04-10

The Township Manager stated as part of the Uniform Construction Code, the Department of Labor and Industry mandated that a \$2 surcharge fee be collected and sent to the State to be placed into a training fund to be used to update the building officials with the required training.

MOTION by Mrs. Starr, seconded by Mr. Barbieri, to adopt the Amended Fee Schedule Resolution #04-10 incorporating the \$2 UCC Training Fee mandated by the Department of Labor & Industry. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

EXTENSIONS OF TIME:

PATHFINDER MEADOWS SECTION 2 SUBDIVISION & DUTCH COLONY LAND

DEVELOPMENT

MOTION by Ms. Ciotti, seconded by Mrs. Starr, to accept the Extensions of Time for the Pathfinder Meadows Section 2 Subdivision for 60 days, and the Dutch Colony Land Development Plan for 90 days. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

NEW BUSINESS

COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT – BUTTER LANE STORM SEWER

Dr. Ganas stated the Township was awarded a \$105,000 grant for the Butter Lane storm sewer upgrade and eventually the Township would be required to pay approximately \$4,000 for this project.

MOTION by Mr. Barbieri, seconded by Mrs. Starr, to accept the Community Development Block Grant in the amount of \$105,000 for the Butter Lane Storm Sewer Project. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

AUTHORIZE ADVERTISING AMENDED TRAFFIC ORDINANCE

The Township Manager stated the staff was proposing to ban parking on both sides of Butter Lane from Harvey Avenue to Heidelberg Avenue. He stated the concern was the site-distance from Gerhart Lane. The Highway Superintendent noted the many accidents, including a fatality, that had occurred at that location. Mr. Barbieri asked about the parking capability and was informed all houses at that location had a driveway for parking.

MOTION by Ms. Ciotti, seconded by Mr. Barbieri, to authorize advertising an Amended Traffic Ordinance to ban parking on both sides of Butter Lane from Harvey Avenue to Heidelberg Avenue. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

HUBERT BRICKEY WAIVER REQUESTS

Henry Koch, representing Hubert Brickey, explained the Brickey Subdivision Sketch Plan for Record to the Board by highlighting the proposed subdivision and stating the plan proposed the creation of two new residential building lots, two annexation parcels to adjoining properties and a residue tract containing an existing dwelling. He stated the subdivision was located on the north side of Rugby Road east of Kinsey Hill Drive. He stated they were requesting the following three waivers: SALDO Section 5.99, the Water Resource Study, due to the limited impact of the proposed development; SALDO 4.283, the Environmental Assessment Statement requirement; and SALDO 5.823 and Appendix V., Section II to allow the diversion of stormwater to the existing 36-inch pipe rather than the 15-inch pipe that no longer exists, contingent on the submission of satisfactory stormwater calculations.

MOTION by Ms. Ciotti, seconded by Mrs. Starr, to approve waivers of the Water Resource Study, the Environmental Assessment Statement requirement and to allow the diversion of stormwater to the existing 36-inch pipe for the Brickey Subdivision Sketch Plan for Record upon recommendation of the Planning Commission. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

PA AMERICAN WATER METER READING AGREEMENT

The Township Manager stated this was an agreement with PA-American Water to obtain water readings for sewer billing purposes. The agreement would reduce the rate for meter readings from .25 to .05 each.

MOTION by Ms. Ciotti, seconded by Mr. Barbieri, to accept the agreement with PA-American Water to provide meter readings to the Township at a cost of .05 each. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

PENN TEC 2004 CONFERENCE – HERB

MOTION by Mrs. Starr, seconded by Mr. Barbieri, to approve the attendance of Paul A. Herb at the Penn Tech 2004 Conference at a cost of \$190 plus authorized associated expenses. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

VARIABLE FREQUENCY DRIVES TRAINING – MILLER

MOTION by Mr. Barbieri, seconded by Mrs. Starr, to approve the attendance of Dale T. Miller at the Variable Drives Training at a cost of \$1,149.95 plus authorized associated expenses. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

SOLICITOR'S REPORT

PSYCHOLOGY OFFICE HOME OCCUPATION

The Solicitor stated the Township and his office had received many calls regarding the request by a resident to allow a proposed Psychology Home Office to be approved in a residential district. He suggested all surrounding property owners be advised of the hearing date. He felt there were some concerns about the types of patients who would be coming into the neighborhood. This matter will be on the April 26th Agenda.

PATHFINDER MEADOWS

The Solicitor stated he received a call from Bill Colby from Pathfinder Meadows asking which water study regulations should be followed since this plan originated prior to the change in water study reports. He asked Mrs. Franckowiak to consult with GVC to determine which one applied so the Solicitor can respond to Mr. Colby.

SEWER LIENS

The Solicitor stated he turned over to the Township \$4,500 collected in sewer liens. He stated there would be a hearing before Judge Kowalski re: the Fick Property, and a brother, who recently took over the property, was willing to pay the bill in full through quarterly payments over the course of 12 months. The Board had no objections to this.

PSATS CONVENTION

The Solicitor stated he would be attending the Solicitor's Seminar at the PSATS Convention on Monday morning as the times had been changed. Dr. Ganas stated the time had changed because President Bush was planning to be at the convention and was scheduled to speak on Monday at 1 P.M.

INDIVIDUAL REPORTS

GLEN OLEY FARMS SECTIONS 1 & 2 SEWER EXTENSION

The Wastewater Treatment Superintendent reported the Sewer Authority voted unanimously to pursue an extension of sewer lines to Glen Oley Farms (GOF) Sections 1 & 2 . He then gave a short history of why the sewer lines were not in place before this stating Sections 1 & 2 of GOF had been there for more than 30 years and sewer lines were nowhere close to it until other developments like Farming Ridge and Glen Oley Farms Section 3 were built in the vicinity, and sewer lines were gradually extended toward GOF Sections 1 & 2. He stated the Township contributed \$100,000 toward building the pump station that would facilitate the extension of sewer lines to the 65 homes in Sections 1 & 2, and he expected the pump station would go on line soon in conjunction with the enlargement of sewer lines on Kerr Road to take that flow, by the end of 2004. He also stated three homes along Oley Turnpike Road reported failing sewer systems and were in need of connecting to the sewer line. The Wastewater Treatment Superintendent stated it would cost a total of \$600,000 to provide sewer lines to the 65 homes in GOF Sections 1 & 2, and \$113,000 to provide sewer lines to the homes on Oley Turnpike Road. Dr. Ganas asked what the cost would be per home connected to which the Superintendent responded, the cost would be divided among the homes involved and the assessment costs could be up to \$6,000, plus the Township connection fees. He felt the total cost per home could be between \$9,000 and \$15,000. Dr. Ganas stated he anticipated the owners of the homes involved would have questions of the Board regarding these costs, and asked the Superintendent if he could be available to answer them, to which he responded, yes. The Superintendent added after the sewers were installed and approved, the home owner would be given approximately 90 days to connect. The Board asked Paul to prepare a memo explaining the sewer connection. The Superintendent then asked the Board to consider the matter and act by April 26th so the Sewer Authority could proceed.

CRIMINAL MISCHIEF

The Police Chief reported there were increased incidences of criminal mischief occurring in the Township. The Chief stated neither he nor Detective Sergeant Godshall, who has been working the investigations, had ever seen the amount of criminal mischief in this Township as they were seeing now and he detailed the instances. He stated the first arrest involved a group who caused \$30,000 worth of damage by overturning cars and throwing bricks through car windows. He characterized the current criminal mischief as a "rampage" with shots being fired through car windows and tires being slashed at a cost that would top the current amounts in damages. He stated the school system had reported this was their worst year for criminal mischief throughout

the school system. The Police Chief stated Police Officers had been patrolling at night and on weekends in their own vehicles to try to catch the perpetrators. He then asked the Board to approve a \$500 reward for information leading to the arrest and convictions of the individuals causing the criminal mischief.

MOTION by Mr. Barbieri, seconded by Ms. Ciotti, to approve the Police Chief's request of a \$500 reward for any information leading to the arrest and conviction of the individuals causing criminal mischief in the Township. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

MOTORIZED SCOOTERS

The Police Chief stated the Traffic Unit was proposing an Ordinance regarding the use of motorized scooters within the Township, and asked the Board and the Solicitor to consider one as warm weather was coming and with it would be complaints regarding motorized scooters. He stated Shillington had an Ordinance governing the use of motorized scooters. The Solicitor stated he would draft an Ordinance for review by the next Board Meeting.

JANET BRYAN REQUEST

The Township Manager stated a letter had been received by Mrs. Bryan regarding relief on a sewer bill and asked for the Board's opinion. Ms. Ciotti asked for clarification on the amount in arrears, to which the Township Manager explained the late penalties were never paid by Mrs. Bryan because she felt the Township was making a mistake on the bill for all these years and never called to ask about it. He stated she had paid the amount due without including the penalties every quarter. Ms. Ciotti asked the Solicitor, given the circumstances stated in her letter to the Township, if a lien could be placed on her property and the township would get the amount due when the property was sold. The Solicitor stated that could be done. The Board felt that was a sensible solution to the situation.

MOTION by Ms. Ciotti, seconded by Mrs. Starr, permit the sewer lien to be assessed against the property at 8 Circle Drive; but, not to execute the lien until the property was sold, and the decision explained to her in correspondence from the Solicitor. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor.

PEPPER RIDGE & STONEY RUN

Mr. Barbieri stated the pothole previously repaired at this location was back and had gotten worse. He asked that it be repaired.

BUDDIES NURSERY PARCELS

Ms. Ciotti referred to a letter from the Berks County Planning Commission regarding a deed for Buddies Nursery. Mrs. Franckowiak stated Buddies Nursery applied for a building permit and the request showed they had more than one lot. We informed them we could not issue a building permit on two separate lots, asked them to combine the lots and revise their application, and they did. The county was saying by doing that, they now divided Lot 13 of the subdivision; but, the tax maps already show Lot 13 divided. Mrs. Franckowiak felt this was a non issue. Ms. Ciotti stated she was assured Mrs. Franckowiak already knew about this.

MOSQUITO LARVICIDE GRANUALS

Mrs. Starr reported anyone could buy mosquito larvicide granules to treat mosquito prone wet areas. She stated they were called "Prestrike".

EDDIE SMITH TRAILER PARK CLEANUP

Mrs. Starr stated she and Mr. Koontz, the Landfill Inspector, visited the Eddie Smith Trailer Park to witness the cleanup of the site on Monday, and a representative from the D.E.P. also had been to the site. She showed six pictures taken of the area and described the scenes for the Board. She stated one of the pictures showed where the trailers had been located and the Manager, Tom O'Connor, informed her they had excavated the area and

had put a little soil on top. She stressed there had been no deep excavation of that area. She stated one picture showed a deep cavern; but, that was in the back of the trailer park, not where the trailers had been located.

ADJOURNMENT

MOTION by Ms. Ciotti, seconded by Mr. Barbieri, to adjourn the Meeting. Motion carried with Dr. Ganas, Mrs. Starr, Ms. Ciotti and Mr. Barbieri voting in favor. The Meeting adjourned at 8:04 P.M.

Respectfully Submitted,

Troy S. Bingaman
Township Secretary