

MINUTES
EXETER TOWNSHIP BOARD OF SUPERVISORS REORGANIZATION MEETING
JANUARY 2, 2018

Public Meeting

A Reorganization Meeting of the Exeter Township Board of Supervisors was called to order on Monday, January 2, 2018, at 7:02 P.M. in the Township Building by Sam Cortes, Solicitor.

Supervisors Present: Lisa A. VanderLaan, Chairperson
Gary E. Lloyd, Vice Chair
John Cusatis
William "Chip" White (7:06 p.m.)
David G. Speece, Jr.

Absent:

Others in Attendance: John Granger, Township Manager
Sam Cortes, Fox Rothschild, Solicitor
Clarence Hamm, Highway Superintendent
Joe P. Rogosky, P.E., Great Valley Consultants, Township Engineer

The Meeting was opened with the Pledge to the Flag

Ben Nevius, Judge of Court of Common Pleas, individually swore in Mr. Lloyd, Mr. Cusatis and Mr. Speece.

Appointment of Temporary Chair

MOTION of Ms. VanderLaan, seconded by Mr. Lloyd, the Board appointed Sam Cortes as Temporary Chair.

Appointment of Temporary Secretary

MOTION of Ms. VanderLaan, seconded by Mr. Lloyd, the Board appointed John A. Granger as Temporary Secretary.

Nominations and Appointment of Chairperson

Mr. Cortes asked for nominations of Chair.

MOTION of Mr. Cusatis, seconded by Mr. White, to place the name of Lisa A. VanderLaan for the position of Chairperson. There were no further nominations. Mr. Cortes closed the nominations. Mr. Cortes called for a vote with the Board unanimously electing Ms. VanderLaan as Chair with Ms. VanderLaan abstaining.

Ms. VanderLaan assumed the Chair.

Nominations and Appointment of Vice Chair

Mrs. VanderLaan asked for nominations for the Vice Chair.

MOTION of Mr. Lloyd, seconded by Mr. Cusatis, William "Chip" White was nominated as Vice Chair. There were no further nominations. Ms. VanderLaan called for the vote with the Board unanimously appointing William "Chip" White as Vice Chair with Mr. White abstaining.

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PUBLIC COMMENT:

There was no public comment.

REGULAR APPROVALS

Disbursements

MOTION of Mr. Lloyd, seconded by Mr. White, the Board unanimously authorized the Disbursements as presented.

Appointment of Secretary

MOTION of Ms. VanderLaan, seconded by Mr. Cusatis, the Board appointed John A. Granger as Secretary.

Appointment of Treasurer

MOTION of Ms. VanderLaan, seconded by Mr. White, the Board appointed John A. Granger as Treasurer.

Appointment of Township Manager

MOTION of Mr. Cusatis, seconded by Mr. Speece, the Board appointed John A. Granger as Township Manager.

Appointment of Solicitor

MOTION of Ms. VanderLaan, seconded by Mr. White, the Board appointed Sam Cortes and Fox Rothschild LLP as Township Solicitor.

Appointment of Chief of Police

MOTION of Ms. VanderLaan, seconded by Mr. Cusatis, the Board appointed Chris Neidert as Chief of Police.

Appointment of Finance Director

MOTION of Ms. VanderLaan, seconded by Mr. Speece, the Board appointed Jen Savage as Finance Director.

Appointment of Finance Manager

MOTION of Mr. White, seconded by Mr. Lloyd, the Board appointed Carol Leinbach as Finance Manager.

Appointment of Highway Superintendent

MOTION of Mr. Cusatis, seconded by Mr. Speece, the Board appointed Clarence Hamm as Highway Superintendent.

Appointment of Township Engineer

MOTION of Mr. Lloyd, seconded by Mr. White, the Board appointed Joe Rogosky, Great Valley Consultants as Township Engineer.

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Appointment of Wastewater Treatment Engineer

MOTION of Mr. Lloyd, seconded by Mr. White, the Board appointed Great Valley Consultants as Wastewater Treatment Engineer.

Appointment of Wastewater Treatment System Assistant Superintendent

MOTION of Mr. Cusatis, seconded by Mr. White, the Board appointed H. David Miller as Wastewater Treatment System Assistant Superintendent.

Appointment of Building Code Official/Fire Code Official & Assistant Zoning Officer

MOTION of Ms. VanderLaan, seconded by Mr. Speece, the Board appointed Greg Koontz as Building Code Official/Fire Code Official & Assistant Zoning Officer.

Appointment of Zoning/Assistant Code Enforcement Officer

MOTION of Mr. Cusatis, seconded by Mr. White, the Board appointed Terry Naugle, Great Valley Consultants as Zoning/Assistant Code Enforcement Officer

Appointment of Assistant Zoning & Assistant Code Enforcement Officer

MOTION of Mr. Cusatis, seconded by Mr. White, the Board appointed Will Brugger as Assistant Zoning & Assistant Code Enforcement Officer.

Appointment of Host Municipal Landfill Inspector

MOTION of Mr. Speece, seconded by Mr. White, the Board appointed Greg Koontz as Host Municipal Landfill Inspector.

Appointment of Assistant Fire Marshal

MOTION of Mr. Lloyd, seconded by Mr. Speece, Sergeant David M. Bentz was appointed as Assistant Fire Marshal.

Appointment of Parks Superintendent

MOTION of Mr. White, seconded by Mr. Cusatis, the Board appointed Brian Ahrens as Parks Superintendent.

Appointment of Recreation Superintendent

MOTION of Mr. Cusatis, seconded by Mr. White, the Board appointed Kyra Denlinger as Recreation Superintendent.

Appointment of Plumbing Inspector

MOTION of Mr. White, seconded by Mr. Speece, the Board appointed Brian Sands as Plumbing Inspector.

Appointment of Vacancy Board Chairperson

MOTION of Mr. Lloyd, seconded by Mr. Speece, the Board appointed Kevin K. Kennedy as Vacancy Board Chairperson.

Appointment of Chief Administrative Officer

MOTION of Mr. Speece, seconded by Mr. Cusatis, the Board appointed John A. Granger as Chief Administrative Officer.

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Appointment of Depository for Township Funds

MOTION of Mr. Speece, seconded by Mr. White, the Board appointed First National Bank as Depository for Township Funds.

Appoint Voting Delegate to PSATS Convention

MOTION of Ms. VanderLaan, seconded by Mr. Cusatis, the Board appointed Dave G. Speece, Jr. as Voting Delegate to PSATS Convention.

Appoint Alternate Voting Delegate to PSATS Convention

MOTION of Mr. Cusatis, seconded by Mr. White, the Board appointed Gary E. Lloyd as Alternate Voting Delegate to PSATS Convention.

Appoint Sewage Enforcement Officer (and Alternates)

MOTION of Mr. Lloyd, seconded by Mr. Speece, LTL Consultants was appointed as Sewage Enforcement Officer.

Tax Claim Bureau Appointment Resolution

MOTION of Ms. VanderLaan, seconded by Mr. Cusatis, the Board unanimously adopted the Resolution with respect to the Tax Claim Bureau Appointment.

Appointments to Boards & Commissions

MOTION of Ms. VanderLaan, seconded by Mr. White, the Board appointed John Rider as Alternate of the Zoning Hearing Board.

MOTION of Ms. VanderLaan, seconded by Mr. Lloyd, the Board appointed Glen Powell to the Township Planning Commission.

MOTION of Ms. VanderLaan, seconded by Mr. Cusatis, the Board appointed Robert Quinter to the Township Planning Commission.

NEW BUSINESS

Set and Authorize Advertisement of 2018 Meeting Dates

MOTION of Ms. VanderLaan, seconded by Mr. White, the Board unanimously set the meeting dates for 2018 as the second and fourth Monday of each month at 7:00 PM, with the exception being December 26th as the final meeting of the year. Meetings to be held in the Township Building.

Meeting Rules Resolution

MOTION of Ms. VanderLaan, seconded by Mr. Cusatis, the Board unanimously adopted the Resolution #2018-01 setting the Meeting Rules.

Set Bond Limits for the Treasurer

MOTION of Ms. VanderLaan, seconded by Mr. White, the Board unanimously set the Bond Limits for the Treasurer at \$1,000,000.

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Adopt Check Signing Procedure

MOTION of Ms. VanderLaan, seconded by Mr. Speece, the Board unanimously authorized the signers will be the Treasurer, Finance Manager and the Human Resources Manager and each check is to bear the handwritten signature of two of the three of those individuals, and all checks will be signed only after approved (and a disbursements list signed by all Board members present) at a Regular or Special Meeting of the Board of Supervisors, with the exception of payroll, tax and withholding checks, workers compensation, employee benefits & reimbursements, insurances, utilities and postage.

2017 Survey of Financial Condition

Mr. Granger recommended that this matter be tabled.

Public Comment

There was no public comment.

Mr. Granger thanked the Board for his reappointment.

Mr. Cortes thanked the Board for his reappointment.

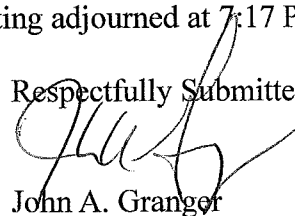
Mr. Rogosky thanked the Board for his reappointment.

Mr. Hamm thanked the Board for his reappointment.

ADJOURNMENT

MOTION of Mr. White, seconded by Mr. Cusatis, the meeting adjourned at 7:17 P.M.

Respectfully Submitted,



John A. Granger
Township Secretary




12/29/2017 15:43
5130jsavage

Exeter Township
PRELIMINARY SELECTIVE CHECK REGISTER

P 1
apwarrnt

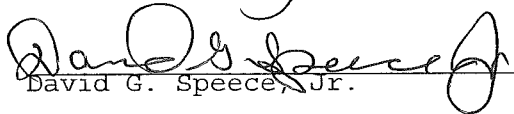
DATE: 01/02/2018 CHECK RUN: AP180102 AMOUNTS: 350,213.75



Lisa A. VanderLaan



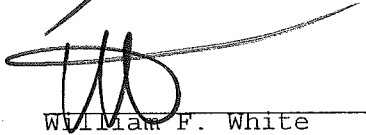
Gary E. Lloyd



David G. Speece, Jr.



John S. Cusatis



William F. White



12/29/2017 15:43
5130jsavage

Exeter Township
DETAIL INVOICE LIST

P 2
apwarnt

CASH ACCOUNT: 00 10000

CHECK RUN: AP180102 01/02/2018

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
6455	US BANK	INTEREST GOB '12	75,478.75
6455	US BANK	INTEREST GOB '13	70,287.50
9999	WILMINGTON TRUST, NA	INTEREST GOB '07	204,447.50
3 INVOICES		CHECK RUN TOTAL	350,213.75



12/29/2017 15:43
5130jsavage

Exeter Township
CHECK RUN SUMMARY

P 3
apwarrnt

CHECK RUN: AP180102 01/02/2018

ACCOUNT	ORG DESC	ACCT DESC	
01-10-100-503-000-49000-	ADMFinance	ADM Financ	18,787.50
		FUND TOTAL	18,787.50
08-55-600-571-000-49005-	WWTAdmin	WWT Adm De	126,978.75
08-55-600-571-000-49006-	WWTAdmin	WWT Adm De	204,447.50
		FUND TOTAL	331,426.25
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		CHECK RUN SUMMARY TOTAL	350,213.75
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** END OF REPORT - Generated by Jen Savage **