

MINUTES
EXETER TOWNSHIP BOARD OF SUPERVISORS MEETING
NOVEMBER 12, 2013

A Regular Meeting of the Exeter Township Board of Supervisors was called to order on Monday, November 12, 2013, at 7:01 P.M. in the Township Building by Chairman Donald R. Wilson.

Supervisors Present: Donald R. Wilson, Chairman
Gary E. Lloyd, Vice Chairman
Dona L. Starr
Kenneth A. Smith
Jeff Bukowski

Others in Attendance:
Troy S. Bingaman, Township Manager/Secretary/Treasurer
Michael G. Crotty, Esquire, Solicitor
Cheryl A. Franckowiak, Zoning/Assistant Code Enforcement Officer
Christopher L. Neidert, Chief of Police
Clarence D. Hamm, Highway Superintendent
Joseph P. Rogosky, P.E., Great Valley Consultants

Pledge of Allegiance
The Meeting was opened with the recitation of the Pledge of Allegiance.

Public Comment
None

Disbursements
MOTION by Mr. Lloyd, seconded by Mr. Smith, to approve for payment the bills presented on the Disbursements List dated November 8th in the amounts of \$186,052.98 in the General Fund; \$77,784.25 in the Sewer Fund; \$433.00 in the Capital Projects – GOB 2009 Fund; \$2,000.00 in the RCC Capital Fund; \$584.83 in the Park Fund; \$3,796.87 in the State Fund; and, \$4,289.76 in the Traffic Improvements Fund. Motion carried unanimously.

Department Reports
The Engineering, Police, Wastewater and Parks & Recreation Monthly reports were submitted for the Board's review.

Communications
A list of incoming and outgoing communications was presented for the Board's review and is available for public inspection in the Township Office.

UNFINISHED BUSINESS

Boucher & James; and Whitman, Requardt & Associates Introduction
Judith Stern-Goldstein, from Boucher & James; and Jeff Reigner, P.E., from Whitman, Requardt and Associates, introduced themselves and thanked the Board for choosing them as the Township's Strategic Planners. Mrs. Stern-Goldstein advised that generally no more than 15 people sit on the advisory committee, although they would like to see from 11-13; and, that those chosen represent a cross section of the Township dictated by its demographics. Mr. Reigner stated those who would not be chosen for the committee could supplement information through

phone interviews. Mrs. Stern-Goldstein stated persons who were involved with more than one association or committee within the Township were preferred as they could provide information from several sources. She advised choosing people with communications skills who could bring information back to those groups. She also stated the more connected committee members were, the more they could involve other people and that would invite more opinions. Mr. Reigner felt it would be advisable to have people concerned about the process participate in the process than have them comment on the plan at the end after decisions had been made. Mrs. Stern-Goldstein explained the working timeline. She suggested the work not begin until the three week period that encompassed the holiday had passed. She suggested a kick off committee meeting be scheduled and advocated no meeting last longer than 2 hours. Mr. Bukowski suggested the EDAC Breakfast be built into plans as a possible kick-off. Mrs. Stern-Goldstein stated that would fit in with the two visioning meetings she had planned and Mr. Bukowski would look at dates on behalf of the EDAC. Mr. Bingaman asked what the final date to have the steering committee in place should be to which Mrs. Stern-Goldstein stated seating the committee at the next Board meeting and having a kick-off two weeks after that would work. Mr. Bukowski noted the planners suggested having representatives from bordering communities involved to which Mr. Reigner stated it might be important to find out their perspective and visions; and, how they would relate to Exeter's plans. There was a further discussion on representation on the County level as well.

Restricted Office Commercial Zoning Discussion

Mrs. Franckowiak referred to her memo of November 8, 2013 regarding Dr. Gary Wegman's recent acquisition of the formerly tax exempt old school district administration building on Perkiomen Avenue. She stated Dr. Wegman shared his vision in a meeting they had. Some of those uses were not permitted in the ROC Zoning District and some were not conducive to business plans he had previously shared with the Planning Commission. She stated right now the only thing he was able to utilize was the dental office. Mrs. Franckowiak stated after reviewing the matter she felt the easiest path could be to change the zoning district from Restricted Office Commercial (ROC) to Neighborhood Commercial (NC) as the specific intent of both, word for word, was the same. She stated the challenge was to allow Dr. Wegman to use the building as he desired; yet still be restrictive. She asked why the Township was trying to create percentages of use. Mr. Bukowski discussed with the Board why there was an arbitrary percentage. He felt Dr. Wegman's plans were beneficial to the community and the changes could encourage other businesses to invest in properties along Perkiomen Avenue. Mr. Rogosky stated NC Zoning already permitted retail while ROC did not. He stated more expansion was permitted by right in the NC zone and was always open for discussion. Dr. Wegman wants to utilize the whole building to allow for retail and a café establishment. The time frame was discussed that included Dr. Wegman's comments indicating clarity was needed. He felt the community would be served by existing dental services and he was not going to hurt the surrounding community with his plans. Mr. Wilson reviewed the Planning Commission's activities regarding Dr. Wegman's request, the argument regarding the percentage stipulation that was 60-40 percent, and not make it a totally commercial zone that might include establishments like fast food restaurants. Mr. Bukowski stated he had a problem with the percentage standard.

MOTION by Mr. Lloyd, seconded by Mr. Smith, to approve sending Mrs. Franckowiak's recommendations to the Township Planning Commission and the County Planning Commission minus the drive-through.

There was a discussion of zoning in this area. Mrs. Starr stated her concerns about the types of businesses located beside resident homes to which Mrs. Franckowiak stated the area was already zoned neighborhood commercial. Mrs. Franckowiak felt percentages were too restrictive and

Mr. Lloyd stated he would like to be able to walk to get services from his home. Shannon Rossman, from the Berks County Planning Commission, stated the State mandated forestry in all zones. Mr. Bukowski asked what was permitted in NC that was not permitted in ROC.

Mrs. Franckowiak responded NC zoning allowed retail sales, business offices, municipal use, banks, savings & loans, and in ROC the only difference was single family homes, business, professional, governmental, office or studio. Mr. Lloyd agreed to amend his motion to amend ROC to allow all uses by-right in the NC Zone, less drive-through, and to strike the language from cafeteria on down. Mr. Smith concurred. Motion carried unanimously.

MOTION by Mr. Smith, seconded by Mrs. Starr, to authorize advertising a public hearing on the zoning amendment on December 23, 2013 at 6:30 P.M. Motion carried unanimously.

Planner Steering Committee

Mr. Bingaman presented an update on a starter list for the Steering Committee and they were Mrs. Franckowiak, Bob Quinter, Pam Shupp, the Berks County Planning Commission and himself. Needed were a Township Board member, Planning Commission member, a resident, and an EDAC Member, and that would bring the number to nine. He asked for direction. Mrs. Franckowiak asked Shannon how she felt about having a BC Planning Commission member to which she stated it was important. Mr. Bukowski felt it was not necessary to have reps from neighboring communities; but, it is important to keep them informed. **Linda Focht**, 50 Glen Oley Drive, suggested including St. Lawrence to which the Board stated that borough was included along with all other municipalities that touch Exeter. Mr. Lloyd suggested Lisa VanderLaan would be a good resident to sit on the steering committee. Mr. Bukowski felt there were a number of business people in the community who could be added. He suggested Carolyn Brunschwyler's name. Mrs. Starr stated she would like to participate as did Mr. Bukowski and Mr. Smith and Mr. Wilson as a representative of the PC. It was decided Mrs. Starr and Mr. Bukowski would sit on the Committee and the other Board members would attend the meetings if they felt they wanted to attend. There also was a suggestion for a representative from Barta to attend.

NEW BUSINESS

Board & Commission Vacancies / Expiring Terms

Mr. Bingaman stated there were two slots available on the Sewer Authority because a member's term was expiring and a vacancy; one term on the Planning Commission; there were six vacancies on the EDAC including Shawn Filby; one term on the UCC Appeals Board; and one vacancy on the Zoning Hearing Board since Antonio Distasio did not want to continue. The Board discussed the method of advertising for members. Mr. Wilson stated in years past, there had been discussions on the future of the Sewer Authority. He suggested eliminating the Sewer Authority would provide a cost savings. He stated it would affect the Board in terms of a few more items to approve. There was a brief discussion, the Board agreed and decided a decision would not be necessary now. The Solicitor gave the details regarding the transfer of duties. Mr. Wilson stated there would be a vacancy on the Berks Municipal Partnership and Mr. Lloyd stated he might be interested in attending. Ms. Brunschwyler stated business people do count on Exeter's community newsletter for information because it provides a wider circulation and suggested the newsletter come out in December to accommodate an announcement calling for people to fill the open slots on various boards and commissions. Mr. Bukowski suggested asking the Friends of the Library to include the information in their emails. Mrs. Starr suggested using the township's email list also.

SOLICITOR'S REPORT

The Solicitor asked if the Board wanted him to take action on the Sewer Authority issue. Mr. Wilson stated the Board would need to know what legal steps were necessary. Mr. Bukowski stated he wanted to be certain there was enough time to do it before year end and it should be an agenda item to discuss in December. Mr. Lloyd suggested alerting the Sewer Authority of the Board's intentions to give them an opportunity to include their input before a final decision was made.

INDIVIDUAL REPORTS**Executive Session**

Mr. Bingaman requested a brief Executive Session to discuss personnel.

TE-160 Form & Resolution #2013-20

Mr. Rogosky stated an application for traffic signal approval for the Route 562 intersection had been received & PennDOT was requesting the Board provide a TE-160 Form and adopt a resolution since the signal timing would be changed along with the mast arms and poles. He requested the Board adopt a resolution and authorize execution of the TE-160 Form. **MOTION** by Mr. Smith, seconded by Mr. Lloyd, to authorize the execution of the TE-160 Form requested by PennDOT for the Route 562 Traffic Signal, and to adopt Resolution #2013-20 for changing the traffic signal timing, mast arms and poles. Motion carried unanimously.

Cambria-Curbing Issue

Mrs. Franckowiak stated since the last Board meeting Mr. Cambria came into the engineering office and provided the information he received from PennDOT regarding the four parking spaces. Mrs. Franckowiak stated what she and Mr. Rogosky were attempting to do was to understand the situation surrounding his claim of losing four parking spaces. Mr. Rogosky stated Mr. Cambria currently has unrestricted access and with curbing the driveway he was contending it would cause a hardship. Mr. Cambria is being compensated in the amount of \$40,000 by PennDOT. Mr. Rogosky stated Keith Lilly informed him that Mr. Cambria had contacted PennDOT with concerns and PennDOT was in the process of resolving those issues. Mr. Rogosky stated PennDOT was requiring permanent right-of-way plus a temporary construction easement to Mr. Cambria's property. After a brief discussion, Mr. Rogosky and Mrs. Franckowiak stated as soon as they got more information they would inform the Board.

Golf Club Liability & Insurance Policies

Mr. Bukowski stated he researched the issue and from what he found, Township insurance policies cover the Golf Club liability; however, he needed to look into the matter further.

Recycling Fee Case

Mr. Bukowski stated the 2nd Class Township Code allows the Exeter municipality to charge and collect a recycling fee from its residents. The Solicitor agreed that the Township is sufficiently covered. Both agreed, Act 101 and the Township codes conflict.

EDAC

Mr. Bukowski stated the Business Breakfast was open to the public and would be held in mid to late January to feature the new planners as guest speakers. Either he or Ms. Brunschwyler would check to see if the RCC was available on either the Tuesday or Saturday date. Mr. Bukowski stated he was not happy that the EDAC was down to four members. He stated some remedies could include having quarterly meetings, establishing committees that would

invite members of the public to get involved in issues they were concerned with. Mrs. Starr felt the planners would be investigating some of the issues the EDAC would be looking into and Ms. Brunschwyler agreed. She felt the EDAC could do some of the groundwork for the planners. There was a general discussion on the lack of plan and the reasons members of the organization resigned.

EMS-Workshop Meeting

Mr. Lloyd asked if a workshop had been scheduled for the EMS meeting to which Mr. Bingaman replied the Board was waiting for the Fire Department's response.

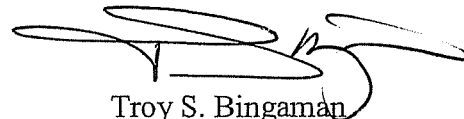
Glen Oley Special Study Status

Mr. Lloyd asked if there was an update on the Glen Oley Special Study to which Mr. Bingaman stated it started; however, was not yet finished.

ADJOURNMENT

Mr. Wilson stated the Board would adjourn to an Executive Session from which we do not need to return. The Board unanimously agreed to adjourn. The Meeting adjourned at 8:41 P.M.

Respectfully Submitted,



Troy S. Bingaman
Township Secretary

Exeter Township

Including all check statuses

For Bank Id GC and Check Number from 082213 to 082303

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GC	082230	O	0000001940	CENTRAL PA TEAMSTERS	11/12/2013		51,480.00
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GC	082233	O	0000001956	CHRISTIAN BEAN	11/12/2013		75.00
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GC	082235	O	0000008290	COLONIAL ELECTRIC SUPPLY CO INC	11/12/2013		439.58
GC	082236	O	0000005851	COMMONWEALTH OF PA/DEP	11/12/2013		50.00
GC	082237	O	0000002250	DAVIDHEISER'S INC	11/12/2013		414.00
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GC	082240	O	0000001500	E J BRENEMAN LP	11/12/2013		55.35
GC	082241	O	0000008086	ESTATE OF GENE SHIMP	11/12/2013		10.00
GC	082242	O	0000001547	FREIGHTLINER OF LANCASTER	11/12/2013		2,006.69
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GC	082246	O	0000000114	GEORGE D JOHNSON	11/12/2013		90.00
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GC	082252	O	0000000741	HARRIS COMPUTER SYSTEMS	11/12/2013		452.77

Exeter Township

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GC	082257	O	0000008382	JOHN E. ANTUSH	11/12/2013		1,457.00
GC	082258	O	0000001609	JOHN R YOUNG & CO	11/12/2013		208.42
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GC	082269	O	0000008031	NORMAN R. WILLIG	11/12/2013		7,367.00
GC	082270	O	0000000951	NORTHROP GRUMMAN SYSTEMS CORP	11/12/2013		292.00
GC	082271	O	0000000012	PA DEPT OF REVENUE	11/12/2013		11.00
GC	082272	O	0000008058	PEN TELE DATA	11/12/2013		209.90
GC	082273	O	0000008133	PENNSYLVANIA-AMERICAN WATER COMPANY	11/12/2013		31.68
GC	082274	O	0000002076	POLICE TECHNICAL	11/12/2013		350.00
GC	082275	O	0000000180	PSATS CDL DRUG & ALCOHOL	11/12/2013		60.00
GC	082276	O	0000000071	QUILL CORP	11/12/2013		357.21
GC	082277	O	0000009331	RAHNS CONSTRUCTION MATERIAL CO	11/12/2013		1,597.50
GC	082278	O	0000005880	RAHNS TRUCKING CO	11/12/2013		349.50
GC	082279	O	0000006456	RAY DELONG	11/12/2013		185.00
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GC	082281	O	0000002054	RIGIDPLY RAFTERS INC	11/12/2013		1,049.44
GC	082282	O	0000001521	RILEIGHS OUTDOOR DECOR	11/12/2013		1,319.60
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Time: 11:37:35AM

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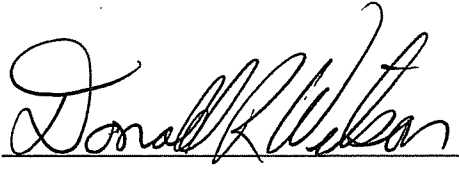

Exeter Township
Including all check statuses
For Bank Id GC and Check Number from 082213 to 082303


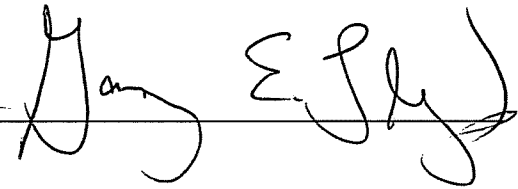
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3C	082296	O	0000007200	THE WATER GUY	11/12/2013		58.88
3C	082297	O	0000002065	TIMOTHY A AND/OR MARISSA A JONES	11/12/2013		190.28
3C	082298	O	0000004160	TOTAL RENTAL	11/12/2013		144.00
3C	082299	O	0000008000	U S POSTMASTER	11/12/2013		4,500.00
3C	082300	O	0000005831	UPS	11/12/2013		13.04
3C	082301	O	0000009304	WITMER PUBLIC SAFETY GROUP INC	11/12/2013		459.00
3C	082302	O	0000000155	YEAGER SUPPLY INC	11/12/2013		394.26
3C	082303	O	0000002249	ZEE MEDICAL SERVICE CO #52	11/12/2013		72.39

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Exeter Township

Including all check statuses

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VC	001098	O	0000009647	ALLIED WASTE SERVICE #318	11/12/2013		16,318.00
VC	001099	O	0000002550	EASTERN INDUSTRIES INC	11/12/2013		270.00
VC	001100	O	0000003100	EXETER SUPPLY CO INC	11/12/2013		1,527.13
VC	001101	O	0000000089	GRANTURK EQUIPMENT CO INC	11/12/2013		365.80
VC	001102	O	0000002311	INTERSTATE BATTERY SYSTEM	11/12/2013		115.95
VC	001103	O	0000005100	LAWSON PRODUCTS INC	11/12/2013		421.88
VC	001104	O	0000000454	OFFICE SERVICE CO	11/12/2013		145.90
VC	001105	O	0000002165	PIONEER CROSSING LANDFILL	11/12/2013		1,064.55
VC	001106	O	0000000437	POLYDYNE INC	11/12/2013		4,738.00
VC	001107	O	0000004150	RADIO MAINTENANCE INC	11/12/2013		400.00
VC	001108	O	0000000353	RIDGEWOOD SOILS	11/12/2013		86.78
VC	001109	O	0000001422	SEEDWAY	11/12/2013		2,910.00
VC	001110	O	0000000626	SUBURBAN WATER TESTING LABS	11/12/2013		3,174.50
VC	001111	O	0000001916	VERIZON WIRELESS	11/12/2013		2,631.97
VC	001112	O	0000008550	ZEP MANUFACTURING CO	11/12/2013		375.61

Bank ID: VC

Name: VISA Clearing

Checking Account #:


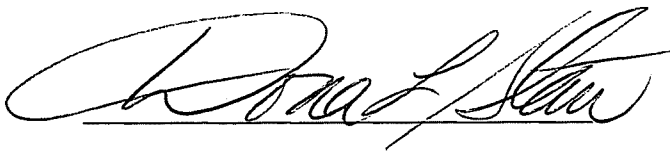
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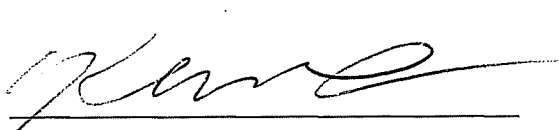
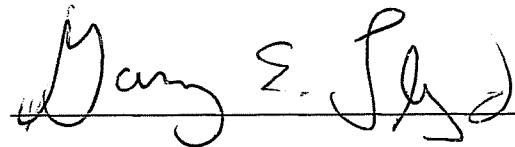
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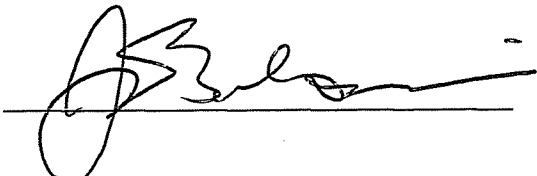
35,608.69

Report Totals:

35,608.69



RESOLUTION

2013-20

BE IT RESOLVED, by authority of the Board of Supervisors

(Name of governing body)

of the Exeter Township, Berks County, and it

(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the Township Manager

(designate official title)

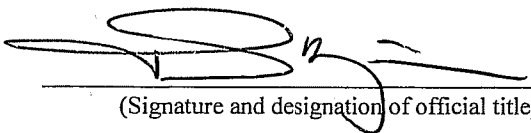
of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic

Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

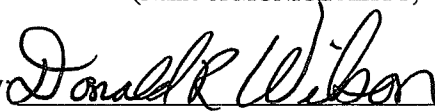
ATTEST:

Exeter Township

(Name of MUNICIPALITY)



(Signature and designation of official title)

By 

(Signature and designation of official title)

I, Troy S. Bingaman,

(Name)

Township Manager / Secretary

(Official Title)

of the Exeter Township, do hereby certify that the foregoing

(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the

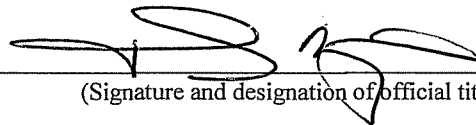
Exeter Township Board of Supervisors,

(Name of governing body)

held the 12th day of November, 20 13.

DATE:

11/12/13



(Signature and designation of official title)

609645