

MINUTES
EXETER TOWNSHIP BOARD OF SUPERVISORS MEETING
SEPTEMBER 9, 2013

A Regular Meeting of the Exeter Township Board of Supervisors was called to order on Monday, September 9, 2013, at 7:00 P.M. in the Township Building by Chairman Donald R. Wilson.

Supervisors Present: Donald R. Wilson, Chairman
 Gary E. Lloyd, Vice Chairman
 Dona L. Starr
 Kenneth A. Smith
 Jeff Bukowski

Others in Attendance:
 Troy S. Bingaman, Township Manager/Secretary/Treasurer
 Andrew J. Bellwoar, Esquire, Solicitor
 Cheryl A. Franckowiak, Zoning/Assistant Code Enforcement Officer
 Christopher L. Neidert, Chief of Police
 Clarence D. Hamm, Highway Superintendent
 Joseph P. Rogosky, P.E., Great Valley Consultants

Pledge of Allegiance

The Meeting was opened with the recitation of the Pledge of Allegiance.

Halloween Curfew & Trick-or-Treat Resolution ²⁰¹³⁻¹³

Mr. Bukowski briefed Police Chief Neidert regarding the Board's discussion on curfews at the last meeting. He stated curfews by their nature restricted movement; therefore, needed to be justified as they could be struck down on a constitutional basis. He referred to a case in Allentown where the judge said individuals, including children, had the right to move about the community and there had to be factual findings to apply a curfew. He stated the proposed resolution covered a seven to ten day span and he wanted to hear what the Police Chief found to be the issue over the years. Chief Neidert stated this was a tool that has been customarily used by municipalities, has been used by Exeter to prevent someone from creating mischief and has acted as a notification to parents to check on their children's activities during this time of the year. He stated over the last three Halloween seasons there has been very little vandalism. He stated it has been a tool for law enforcement to help protect constituents from property damage. He stated since the police were the enforcers and Board members were the law makers, he would abide by whatever law the Board decided for the community. Mr. Bukowski asked when the vandalism was most prevalent in this season to which Chief Neidert stated the weekend before and the weekend after Halloween. A modification of the language was suggested regarding the words "may" or "should" be accompanied by an adult. Mr. Lloyd asked if everyone had a curfew to which the Police Chief responded with a list of municipalities that had a curfew. There was a lengthy discussion on the language in the proposed resolution and a general agreement. It was decided to proceed with the trick or treat night designation and not the curfew at this time. **MOTION** by Mr. Smith to designate Thursday, October 31st as Halloween trick or treat night. Motion died for a lack of a second.

MOTION by Mr. Lloyd, seconded by Mr. Bukowski, to designate October 30th and October 31st between the hours of 5:30 P.M. to 9:00 P.M. to be trick or treat nights in the Township.

Tom Howell, P.O. Box 4635, asked what the Township would do for the homes that were vandalized and damaged, giving a situation on Hafer Road as an example, if there was no curfew. Mr. Bukowski stated if individuals were caught vandalizing, the police would enforce the laws against vandalism. He stated individuals whose property had been vandalized would have a civil remedy and homeowners insurance could cover the damage. He stated the question was enforcement for a violation of the law vs. trying to enforce a curfew law which was unconstitutional. The Board stated the trick or treat night information would be conveyed in the upcoming Township newsletter.

Motion carried with Mr. Wilson, Mrs. Starr, Mr. Bukowski and Mr. Lloyd voting in favor, and Mr. Smith opposed as he preferred to reduce trick and treat to one night.

Public Comment

William Stoebeneau, 5 E. 34th Street, asked for a couple extra minutes to make his comments. First he asked for a correction in the minutes regarding a statement that the Police Chief would meet with him on an issue and that never happened. Mr. Bukowski asked Mr. Stoebeneau for the dates of the minutes to which Mr. Stoebeneau stated it was years ago and the Board could Google to find out which minutes he was referring to. He said he had gotten zero police enforcement for vandalism on his property, metal objects buried in his front lawn, drugs, and underage drinking; and wanted to know why. He stated Trooper Wegshneider directed him to bring his concerns to the Police Chief and the Board, and that was why he was here. He stated he had spoken to DA Detective Shenk and Judge Kowalski. He stated his curb had been vandalized, and when he went to both the detective and the DA, both said the same thing that the law is the law. He made various claims against the police chief that included a claim that the police chief had three police cars watching him as he raked his leaves onto the street at the curb. He referred to his friend Nick who wrecked his car. He then accused Exeter police officers of letting his friend go because he was a Marine and all the police officers are Marines. He stated through the intervention of Bob Quinter who got called to the police station at four in the morning, the charges were dropped from a DUI to below DUI to something criminal. He stated when he talked to the police chief telling him the police officers broke the rule, the police chief did nothing. Mr. Stoebeneau stated he reported the police chief and police officers to the Assistant DA and the Judge, and in the last 10 years they have been coming after him doing things to him and his mother. He stated the police went to the township's engineering department to complain over grass clippings. He said it was payback time. Mr. Bukowski asked when the last time a police officer was at this home to which Mr. Stoebeneau said within a week. Mr. Stoebeneau continued with his accusations stating he contacted the FBI as he was scared because his mother was scared and she has a pacemaker. Mr. Wilson stated Mr. Stoebeneau had two more minutes to make his comments, and Mr. Lloyd asked Mr. Stoebeneau to write down his comments and send them to the Board members by email. Mr. Wilson stated the Board would look into the issues he raised.

Tom Howell, P.O. Box 4635, made several comments that included the minutes of the last Board meeting regarding allowing a grocery store in an AP zone on pages 1 & 2 stating others outside the Township have traditionally used township businesses and facilities. On his comments regarding the projector being purchased for \$1,000 for less than 50 people attending and the webcam being eliminated the board corrected him stating the webcam would continue; however, Mr. Gardecki's presence was not necessary as the camera was operating stationary at the rear of the room. Mr. Howell continued asking why previous Board Solicitors had not made the point regarding curfews being unconstitutional.

He showed 18 golf balls he picked up on Route 422 and along the bushes on the highway. He suggested several remedies to minimize the instances of golf balls going into the road. Mrs. Starr stated Mr. Howell's ideas were good; however, they all cost money and every time the Board proposed spending money on the country club, those proposals have been met with resistance. He noted by September 9th last year there had been budget meetings and non have occurred this year yet. He spoke of the police contract being 9 years and of Mr. Lloyd's comments on transparency.

Minutes of August 26, 2013 Public Hearing & Regular Meeting.

MOTION by Mr. Smith, seconded by Mr. Lloyd, to approve the minutes of the August 26, 2013 public hearing and regular meeting as presented. Motion carried unanimously.

Disbursements

MOTION by Mr. Smith, seconded by Mrs. Starr, to approve for payment the bills presented on the Disbursements List dated September 6th in the amounts of \$114,546.02 in the General Fund; \$46.21 in the Utility Fund; \$203.43 in the Fire Services Fund; \$63,650.67 in the Sewer Fund; \$20,193.00 in the Capital Projects – GOB 2009 Fund; \$282.57 in the Debt Services Fund; \$781.52 in the Park Fund; \$55,215.36 in the State Fund; and, \$325.00 in the Traffic Improvement Fund. Motion carried unanimously.

Department Reports

The Engineering, Police, Wastewater, Highway and Parks & Recreation Monthly reports were submitted for the Board's review.

Communications

A list of incoming and outgoing communications was presented for the Board's review and is available for public inspection in the Township Office.

UNFINISHED BUSINESS

Set & Authorize Advertising Ambulance Association Workshop Meeting

The Board suggested Mr. Bingaman ask the Ambulance Association for all relevant information so it can get the full picture and to help them solve their financial difficulties.

MOTION by Mrs. Starr, seconded by Mr. Lloyd, to authorize advertising the Ambulance Association Workshop Meeting on September 26th at 7:00 P.M. Motion carried unanimously.

Strategic Planner

Mr. Bingaman stated after interviews, the selection committee was recommending two of the four companies interviewed for the final round of choosing the Townships strategic planner. The companies were Simone Collins Landscape Architecture as the lead; and Boucher & James, Inc. as the second lead. He noted each had several partners on their team. Mr. Bingaman asked for input for the content of the RFP. Mr. Bukowski stated Simone Collins provided a handout during their presentation that included a thorough listing and description for this project. He suggested the listing be handed to each candidate and to ask what that listing would cost. Mrs. Franckowiak suggested the possibility of savings if the EDAC and staff did some of the work. Mr. Bukowski felt the Board should wait for the detailed listing and pricing because they were being asked to tell us what they would do and what they thought was best. Mr. Lloyd asked if anyone knew what it would cost to which Mr. Bukowski stated since they knew what our budget was, those items could be included in the RFP. Mr. Wilson stated the Board was looking for an overall picture that included the quality of life as well as bringing in businesses to

the Township. Mr. Bukowski stated this phase was to develop a strategic plan and implementation would come with a separate contract. Mr. Smith suggested the planner have a look at using web surveys as well as they may have a broader email list and a different way to ask the questions. There was an additional general discussion. Mrs. VanderLaan felt the selection committee did a good job; but, asked if an outline should have been included in the listing. Mr. Lloyd felt asking them to submit a scope of work to be used at a workshop could help to figure out what would be contained in the RFP. Mr. Bukowski stated his interest at this point was the price and what they would do for that money. He felt that would tell the Board who they should hire. Mr. Wilson stated he did not like the last selection committee meeting being cancelled. Mr. Bingaman felt the Board needed to weigh in on the RFP content, not just the selection committee.

MOTION by Mr. Smith, seconded by Mr. Bukowski, to send out an RFP asking for the detail as outlined to include the milestone, schedule, and detailed estimated expenses.

There was a brief discussion on the RFP contents. Mr. Lloyd suggested breaking apart the issues like building businesses and looking at our ordinances first, and following up with quality of life issues. Mr. Bukowski felt all these parts were inter-related and it might be economical and wiser to do all the pieces at the same time. Mrs. Starr read some of the details from both proposals and the question was how to accomplish the Township's goals. Mr. Lloyd felt for the amount of money, we might not get a thorough plan if all was done together based on the number of hours each would commit to the project. Mr. Bukowski felt if the Board was not satisfied with the number of hours, that portion would have to be challenged.

Motion carried with Mr. Wilson, Mr. Smith, Mrs. Starr and Mr. Bukowski voting in favor, and Mr. Lloyd opposed because he felt more time should be spent discussing it.

Mr. Wilson asked for the RFP to be reviewed by the Board before it was released and Mr. Lloyd asked for an RFP review to be made policy from this point forward.

NEW BUSINESS

Adopt Amended Job Descriptions – Highway, Park Maintenance & Building Maintenance

Mr. Bingaman stated these were job descriptions for all positions in the highway, park and building maintenance. He stated these were not adopted even though they were made in February and include requiring a Class A CDL with a tanker endorsement. He noted they were okayed by the Union.

MOTION by Mrs. Starr, seconded by Mr. Lloyd, to adopt amended job descriptions for all the highway, park maintenance & building maintenance department employees. Motion carried unanimously.

Set & Authorize Advertising Budget Workshop Meetings

MOTION by Mrs. Starr, seconded by Mr. Smith, to set budget workshop meetings for September 30th, October 9th, October 24th, and November 7th with each beginning at 7:00 P.M., and to authorize advertising the same. Motion carried unanimously.

SOLICITOR'S REPORT

None.

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INDIVIDUAL REPORTSPA Avenue Complaints

Mr. Bingaman referred to a complaint by a gentleman regarding a missing sidewalk at the corner of Madison Drive and Pennsylvania Avenue. Mr. Bingaman stated sidewalks were not put on the plan of the second phase of that area and that was why they were not there. Mr. Bingaman stated the second portion of the complaint was the lack of a double yellow center line on Pennsylvania Avenue. Mr. Bukowski felt Pennsylvania Avenue was more of a concern with people crossing over the center of the road. During the discussion Mr. Rogosky stated a double yellow line on a road in a residential area tends to attract speeding. He noted there were guidance levels and it was strictly the Township's call based on those guidelines. Mrs. Starr stated the Township was not mandated to do this. Mr. Bingaman stated the cost to place a double line would be \$450 for PA Avenue. Mr. Smith felt the bigger problem would be speeding on PA Avenue. Mr. Hamm suggested placing reflective tape down the center of the road to see if that would work before the board made a decision on painting a double line. There was further discussion including Mrs. Swartley stating speeding was an issue on PA Ave. **MOTION** by Mr. Bukowski, seconded by Mrs. Starr, to add PA Avenue to the line painting contract for \$450. Motion carried with Mr. Wilson, Mrs. Starr, Mr. Bukowski and Mr. Lloyd voting in favor, and Mr. Smith opposed.

Planner RFP

Mr. Bukowski stated he was happy the RFP for the planner was going forward.

Police Contract Negotiations

Mr. Bukowski stated the Board was still in the process of trying to negotiate a new police contract and an arbitration date of December 6th has been set if the contract can't be settled by that time.

Projector Set-up

Mr. Lloyd stated he liked the new projector; however, he hasn't spent a lot of time working with it.

MVP

Mr. Wilson stated he was happy to see Birdsboro Kosher Farms operating at the old MVP property.

Historical Ordinance

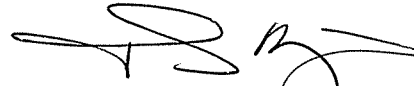
Mr. Wilson stated the PC has been working on the Historical Ordinance and was planning to bring a recommendation back to the Board. It was noted many comments had been made. He asked the Board to be prepared to discuss the matter at the next meeting.

Mr. Howell stated of the 25,500 people living in Exeter Township, only 1,500 voted, approximately 100 people participated on the survey, and few had commented on the Fire Station. He felt there seemed to be a lack of participation by the public on Township issues and suggested the Board encourage more participation.

ADJOURNMENT

MOTION by Mr. Smith, seconded by Mr. Lloyd, to adjourn to the Executive Session. Motion carried unanimously. The Meeting adjourned at 8:43 P.M.

Respectfully Submitted,



Troy S. Bingaman
Township Secretary

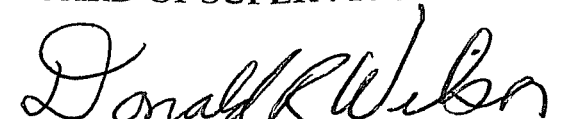
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EXETER TOWNSHIP
TRICK-OR-TREAT NIGHTS
RESOLUTION #2013- 13

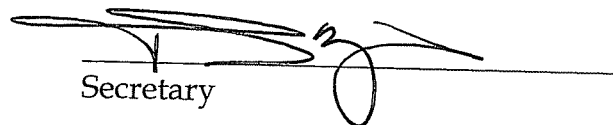
BE AND IT IS HEREBY RESOLVED that the Board of Supervisors of Exeter Township, Berks County, Pennsylvania, does hereby declare October 30th and October 31st, of each year, between the hours of 5:30 P.M. and 9:00 P.M., as Halloween "Trick or Treat" night.

PASSED AND APPROVED at a Regular Meeting of the Board of Supervisors of Exeter Township, Berks County, Pennsylvania, held this 9th day of September 2013.

EXETER TOWNSHIP
BOARD OF SUPERVISORS


Chairman

ATTEST:


Secretary

Time: 9:15:25AM

Selective Check Register

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Page: 1

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Exeter Township

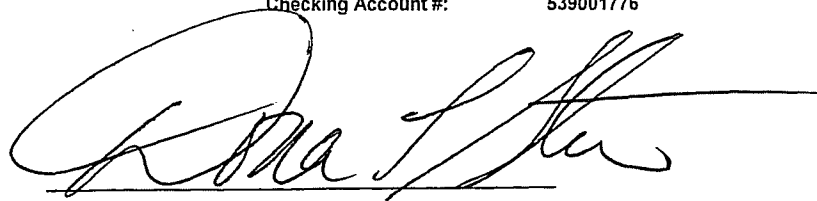
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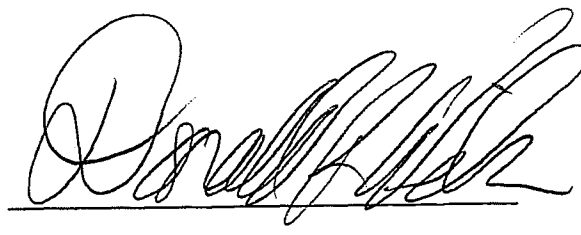
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VC	001037	O	0000009647	ALLIED WASTE SERVICE #318	09/09/2013		16,318.00
VC	001038	O	0000005020	E M KUTZ INC	09/09/2013		438.12
VC	001039	O	0000002550	EASTERN INDUSTRIES INC	09/09/2013		46,772.92
VC	001040	O	0000003100	EXETER SUPPLY CO INC	09/09/2013		468.90
VC	001041	O	0000008264	LYNX COMPUTER TECHNOLOGIES INC	09/09/2013		195.00
VC	001042	O	0000000454	OFFICE SERVICE CO	09/09/2013		233.23
VC	001043	O	0000002165	PIONEER CROSSING LANDFILL	09/09/2013		583.44
VC	001044	O	0000000437	POLYDYNE INC	09/09/2013		4,738.00
VC	001045	O	0000004150	RADIO MAINTENANCE INC	09/09/2013		735.90
VC	001046	O	0000000353	RIDGEWOOD SOILS	09/09/2013		1,754.81
VC	001047	O	0000001916	VERIZON WIRELESS	09/09/2013		2,209.25

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Report Totals: 75,193.96



609645

Township

Including all check statuses

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GC	081757	O	0000000571	DOUGLAS KEENER	09/05/2013		2,101.51
GC	081758	O	0000000147	MICHAEL R BAILEY	09/05/2013		1,605.24
GC	081759	O	0000000031	TERRY L SEYLER	09/05/2013		984.42
GC	081760	O	0000002027	CITY OF BETHLEHEM POLICE DEPARTMENT	09/05/2013		100.00
GC	081761	O	0000000030	ANTHONY G SCHAPPELL	09/05/2013		900.65
GC	081762	O	0000000001	A TO Z VACUUM STORES	09/09/2013		46.90
GC	081763	O	0000000756	ACCOUNTS RECOVERY BUREAU INC	09/09/2013		251.54
GC	081764	O	0000002750	ALLIED CONTROL SERVICES	09/09/2013		843.50
GC	081765	O	0000000402	ARAMARK UNIFORM SERVICES	09/09/2013		87.51
GC	081766	O	0000000096	AUTOMOTIVE SERVICE INC	09/09/2013		6,694.49
GC	081767	O	0000002028	BALLARD SPAHR LLP	09/09/2013		4,290.00
GC	081768	O	0000001100	BERKS ENVIROTECH INC	09/09/2013		889.44
GC	081769	O	0000000781	BERMAN FREIGHTLINER	09/09/2013		281.64
GC	081770	O	0000001349	BIRDSBORO AUTO PARTS	09/09/2013		844.03
GC	081771	O	0000000173	BRIAN EVELAND	09/09/2013		176.00
GC	081772	O	0000008261	BRIAN SANDS	09/09/2013		2,083.47
GC	081773	O	0000000699	C F HECKMAN & SON INC	09/09/2013		225.00
GC	081774	O	0000001940	CENTRAL PA TEAMSTERS	09/09/2013		51,480.00
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GC	081776	O	0000008290	COLONIAL ELECTRIC SUPPLY CO INC	09/09/2013		95.80
GC	081777	O	0000000508	DALE T MILLER	09/09/2013		125.00
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GC	081781	O	0000001157	ERGON ASPHALT AND EMULSIONS INC	09/09/2013		542.44
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SELECTIVE CHECK REGISTER

Exeter Township

Including all check statuses

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GC	081798	O	0000000254	HESS EMBROIDERY & UNIFORM	09/09/2013		25.00
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GC	081800	O	0000009777	JALLA TECHNOLOGIES INC	09/09/2013		248.10
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GC	081816	O	0000000071	QUILL CORP	09/09/2013		83.98
GC	081817	O	0000006800	SCOTT REIDER INC	09/09/2013		408.44
GC	081818	O	0000000296	SCOTTYS POTTYS	09/09/2013		70.00
GC	081819	O	0000001062	STEPHENSON EQUIPMENT INC	09/09/2013		304.65
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GC	081824	O	0000000542	TACTICAL & SURVIVAL SPECIALTIES INC	09/09/2013		1,033.20
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609645

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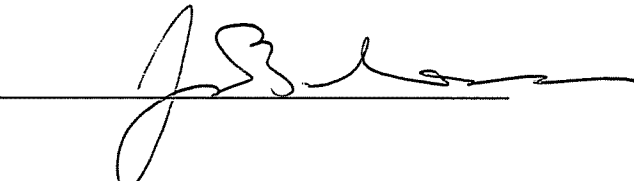
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Exeter Township

Including all check statuses

For Bank Id GC and Check Number from 081755 to 081833

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