

MINUTES
EXETER TOWNSHIP BOARD OF SUPERVISORS MEETING
MARCH 25, 2013

A Regular Meeting of the Exeter Township Board of Supervisors was called to order on Monday, March 25, 2013, at 7:02 P.M. in the Township Building by Chairman Donald R. Wilson.

Supervisors Present: Donald R. Wilson, Chairman
 Gary E. Lloyd, Vice Chairman
 Dona L. Starr
 Kenneth A. Smith
 Jeff Bukowski

Others in Attendance:
 Eva M. Waldman, Business/Personnel Administrator
 Andrew J. Bellwoar, Esquire, Solicitor
 Cheryl A. Franckowiak, Zoning/Assistant Code Enforcement Officer
 Christopher L. Neidert, Chief of Police
 Clarence D. Hamm, Highway Superintendent
 Paul A. Herb, Wastewater Treatment Plant Superintendent
 Joseph P. Rogosky, P.E., Great Valley Consultants

Pledge of Allegiance

The Meeting was opened with the recitation of the Pledge of Allegiance.

Public Comment

Lisa VanderLaan, 5560 Boyertown Pike, reserved her comments for later in the meeting.

Kris Maurelli, 845 Rabbit Lane, stated she complained to the Merchandiser regarding their newspaper being thrown on the street near residents' homes, and had complained to the Board; but, nothing has been done about it. She stated she has collected them from her neighborhood streets and tossed them in the garbage. Mrs. Franckowiak stated complaints about this had been made in the past and when the Township looked into it on a littering basis the matter was not resolved due to freedom of speech and the press. Mr. Wilson stated he had complained to the Merchandiser as well telling them he did not want the newspaper delivered and the delivery has stopped. Ms. Maurelli noted the printer of the merchandiser had sent a letter to the Supervisors regarding a box at the entrance of Mountain Park. The Supervisors did not recall the letter. Ms. Waldman stated she would be it on the workspace for the next meeting for the Board's review. Ms. Maurelli stated the sidewalks in her development needed repair. Mr. Hamm and Mrs. Franckowiak spoke of enforcement and the responsibility of residents to repair the sidewalks in front of their homes. Mr. Hamm and Mr. Rogosky will review the ordinance. The Solicitor suggested upon sale of the property it would be possible to inspect for sidewalks that needed repair to which Mrs. Franckowiak stated the Township did not issue residential occupancy certificates.

Cindy Kemp, 5915 E. Lorane Road, asked if the Township was conducting a survey on trash collection to which Mr. Lloyd stated the Board had not yet discussed it. He intended to do a survey; and, if the Board did not want to do it, he would do it himself. She asked how many homes there were in the Township to which Mr. Lloyd stated there were 8,300 single homes and 1,200 rental properties. She asked if taxes were not going to increase and if a meeting to discuss

municipal trash collection had been set for May 13th at Reiffon School to which the Board replied, yes. She stated her customers had been asking where the issue of municipal trash collection came from this time to which Mr. Lloyd stated it was a suggestion by the Fire Company and the majority of the Board chose to pursue it. Mr. Bukowski stated what had been discussed was finding new ways to fund a new fire station and possible ways to save residents money to offset costs of the potential increase in the fire tax. He stated it was to be a discussion on the feasibility of the matter and no decision had been made. He stated in his view, multiple trash collection companies operating within the Township caused wear and tear on roads to which Mrs. Kemp asked if Mr. Bukowski would also apply that logic to regulating the amount of trucks providing residential oil deliveries on Township roads. He stated municipal trash collection was in the discussion stage and nothing had been ordained on the matter.

Karl Schemberg, 207 Lisa Lane, asked Mrs. Starr to refresh his memory regarding people saying to her they wanted to come to Exeter because of the police protection the Police Department provided. Mrs. Starr stated her information came from a financial company in Exeter. Mr. Schemberg asked about the Police Chief agreeing to take less of a pay raise last year. He also stated he was alarmed at the amount of money in salaries paid to police officers. He read the following salaries: Al Carrasquillo - \$100,425.99, Brian Eveland - \$101,003.73, Steven Long - \$101,129.33, Joseph Ilg - \$101,391.29, Steve Schaeffer - \$101,639.75, Andrew Walbert - \$104,926.88, David Bentz - \$105,302.48, Matt Harley - \$106,023.77, Terry Reichart - \$110,067.58 and Darrin Gartner - \$120,405.12. He also stated the Police Chief made a few cents less than \$100,000. The Board noted pay amounts included overtime. Mr. Schemberg asked if there was any thought of reducing the number of K-9 officers. Mr. Bukowski stated police contract discussions would be undertaken this year during contract negotiations. Mr. Schemberg stated he had case law regarding the Township's responsibility for cars being hit by golf balls from RCC's golf course.

Gary Gilbert, 4813 Partridge Drive, referred to the upcoming Police salary negotiations and suggested the Board keep residents' comments in mind as they went through the negotiation process.

Minutes of March 11th 2013 Regular Meeting

Mr. Smith noted a couple corrections. The first was on page 3 under Debt Service Fund. The amount should be \$150,000 not \$160,000. The second correction was on page 4 under Municipal Trash. After Cleon Kemp's comments the minutes read, "and the lowest bidder would get the contract". Mr. Smith stated he did not make this statement and requested the wording be deleted.

MOTION by Mr. Lloyd, seconded by Mrs. Starr, to approve the minutes of the March 11th regular meeting as amended. Motion carried with Mr. Wilson, Mr. Smith, Mrs. Starr and Mr. Lloyd voting in favor, and Mr. Bukowski abstained.

Disbursements

MOTION by Mr. Lloyd, seconded by Mrs. Starr, to approve for payment the bills presented on the Disbursements List dated March 22nd in the amounts of \$132,804.76 in the General Fund; \$15,175.42 in the Utility Fund; \$40,875.00 in the Fire Services Fund; \$36,896.83 in the Sewer Fund; \$17,948.48 in the Capital Projects GOB-2009 Fund; \$8,500.64 in the Park Fund; and \$3,794.17 in the State Liquid Fuels Fund. Motion carried unanimously.

Treasurer's Report – February

MOTION by Mr. Smith, seconded by Mrs. Starr, to approve the February 2013 Treasurer's Report subject to audit. Motion carried unanimously.

NEW BUSINESS

PennTec 2013 Annual Conference

Mr. Herb requested authorization to attend the 2013 PennTec Annual Conference. The Board had no objection.

MOTION by Mr. Lloyd, seconded by Mrs. Starr, to approve the attendance by Paul Herb at the 2013 PennTec Annual Conference; and to pay the registration fee, lodging and associated expenses. Motion carried unanimously.

2013 Liquid Propane Bid

Mr. Herb noted he had prepared a memo explaining the reason for stopping the Intent to Award the 2013 Liquid Propane Bid. The Solicitor explained the Board would need to rescind the intent or have the bidder not fulfill the bond requirement. If the bidder did not fulfill the bid bond requirement, the bid would lapse. The Solicitor noted he would need to review the specifications to verify the bid would lapse and not go to the next lowest bidder. Mr. Herb noted he spoke to the bidder regarding this matter; and, they were okay with the bid being rescinded by the Township.

Panera – Waiver Request & Conditional Preliminary/Final Plan Approval

MOTION by Mrs. Starr, seconded by Mr. Smith, to approve the waiver of the height of the lighting poles and to grant conditional Preliminary/Final Plan approval as recommended by the Planning Commission letter dated March 21, 2013. Motion carried unanimously.

Stormwater Control Operations and Maintenance Agreement – Residences at the Cannery

Mrs. Franckowiak state this was the usual maintenance agreement. There were additional apartments added to the property at 410-416 Rugby Road. The requirement for a small parking lot triggered the need for the stormwater controls and maintenance agreement.

MOTION by Mr. Smith, seconded by Mr. Lloyd, to authorize the Chairman to sign the Stormwater Control Operations and Maintenance Agreement for the Residences at the Cannery LLC property on Rugby Road. Motion carried unanimously.

SOLICITOR'S REPORT

No report.

INDIVIDUAL REPORTS

Stonersville Holding Tanks

Mrs. Franckowiak stated the holding tank agreements were in place and required approval from the Board.

MOTION by Mr. Bukowski, seconded by Mr. Lloyd, to approve the Stonersville Holding Tank agreements. Motion carried unanimously.

Route 562/Shelbourne Road Improvements Public Meeting Notice

Mr. Rogosky stated PennDOT sent a letter stating they would be attending the Board's April 22nd meeting to present the final design plans for the Route 562/Shelbourne Road improvements. Mr. Rogosky stated the project would go out to bid in 2014. Mr. Wilson noted both he and Mr. Bukowski would be at the PSAT's Convention on April 22nd. Mr. Rogosky stated he would contact PennDOT to see if the meeting could be rescheduled in the Board meeting on April 8th or at the end of May.

Emergency Preemption Completion

Mr. Rogosky stated CM High would be completing the Emergency Preemption system this week. He will schedule a meeting with PennDOT to conduct the final inspection.

Cogeneration Proposal Meeting

Mr. Herb stated Entech had wanted to present the WWTP Cogeneration Proposal at the April 22 Supervisors meeting. However, since a full Board would not be present at that meeting, he will check to see if they can do it at the second meeting in May.

EDAC Meeting Report

EDAC asked the Board of Supervisors to reach out to both Giant Supermarket and the landlord of the property to engage them in a discussion about what they are doing with the property and what the Township could do to help them develop the property. He stated the EDAC was concerned as most of the property has been commercially inactive since the development of Exeter Commons. Both Mr. Lloyd and Mr. Wilson noted the landlord had sent letters enlisting the Township's help regarding tax relief and assistance in discouraging the State store from moving from the site. Mr. Bukowski felt first hand information from them about their arrangement and helping them, through the planning process to improve was important. Mr. Lloyd asked about the rumors regarding the YMCA's interest in the property to which Mr. Bukowski stated this was an example of why direct conversations with Giant and the landlord would be valuable. He stated his third hand information indicated the HVAC had been removed from the facility and the cost to replace it would be \$1 million causing discussions on who would pay for the replacement were the cause for discussions breaking down. He stated he did not really know the reason. Mr. Lloyd stated he had concerns regarding a member of the Board of Supervisors approaching, and felt it might be better to have a member of the EDAC approach. The Board decided to think about it.

Easter Egg Hunt

Mr. Lloyd thanked Shawn Filby from Chik-Fil-A for his coupon donations to Exeter's Easter Egg hunt. Mr. Lloyd complimented the Parks & Recreation Department for holding a great event saying his young son enjoyed it.

Reading Eagle Editorial

Mr. Lloyd stated he planned to send a letter to the editor of the Reading Eagle responding to its recent editorial on Exeter's Board.

Clarification on Reading Country Club Surplus Fund

Mr. Lloyd clarified the reason there was a projected large surplus in the Reading Country Club debt fund was that it was a wrap-around debt, and in a couple of years, the payment would be larger and the money would be there to cover it.

609392

Berks EIT Fund

Mr. Lloyd questioned when the EIT payment for the 1st quarter will be sent to the Township. Ms. Waldman was unaware of the schedule. Mr. Lloyd will look into this.

Municipal Trash Collection Survey

Mr. Lloyd stated he planned to collect information through an internet survey on private trash collection from residents. He stated it would be one part of what he needed and the other would be what other municipalities were paying which he has found out averages of about \$200 per year. Mr. Wilson expressed his concerns about not all residents using the internet and many not knowing about or being able to respond to the survey. Mrs. Starr stated paper copies of the survey could be made available at the Township building. Mr. Smith differed on the approach and felt the discussions and information gathering should be taking place on May 13th when a meeting has been scheduled for that purpose. Mr. Lloyd said the survey was fact based and the main idea was to find out what it cost the individual to have their trash picked up privately and what their collection needs were. **Mark Mountz**, from Mountz Disposal, asked where Mr. Lloyd got the information he was posing on the survey regarding saving \$75. Mr. Lloyd responded the amount was coming from basic data; not his opinion. Mr. Mountz expressed his concern that people would think \$75 would be saved if municipal trash collection was put in place to which Mr. Lloyd stated he could change the language so there would be no misunderstanding. He stated of the 25 people he talked to, everyone paid \$300 a year. Mr. Bukowski suggested asking the question open-ended saying, "How much would you have to save to switch from your current hauler". Mr. Lloyd stated he would like to have as much information as possible before the meeting including statements from trash haulers. Mr. Smith felt the survey should wait until the May 13th meeting to get everyone's input. Mr. Gilbert also commented on the \$75 number and asked the estimate on what was going to cost the taxpayer to which Mr. Lloyd stated the cost could be about \$220 a month based on Spring Township and other comparable townships. Mr. Lloyd stated if the Board wanted to send it that was okay; and if not, he would send it himself. Mr. Lloyd agreed to send an email to each hauler letting them know what the survey would contain and asking for their information as well.

Reading Eagle Editorial

Mrs. Starr stated the recent Reading Eagle editorial of March 15th regarding Exeter's Board of Supervisors was wrong, and asked what meeting they attended.

Board Seating

Mr. Wilson asked if the new seating arrangement for the Board was still acceptable to which the Board stated it was okay. Mr. Wilson requested new name plates designating who was a supervisor and who was not so the public would know.

April 22nd Meeting

Mr. Wilson stated Mr. Lloyd would be chairing the April 22nd meeting as he and Mr. Bukowski would be attending a PSATS meeting.

Zoning Hearing Board Procedure Discussion

Mrs. VanderLaan, Zoning Hearing Board (ZHB), stated she needed clarification on administrative procedures regarding the Zoning Hearing Board. She expressed her concern regarding review of the ZHB bills before they were paid and asked if the policy of presenting bills to the Board before they were paid was the procedure. The Solicitor stated she should be able to ask the ZHB Solicitor for the copies of the bills. She stated no one on the ZHB was reviewing the bills before they were paid. Mr. Lloyd asked if she would like a copy of the bills

send to the ZHB to which she stated she would. Mr. Lloyd stated copies should come to all three members of the ZHB. Mrs. VanderLaan asked if the new Computer Usage Policy applied to the Zoning Hearing Board as well. The Solicitor stated the ZHB is listed under the Municipal Planning Code (MPC) as a stand-alone municipal public body, and if there were emails going back and forth on their own personal accounts, he felt they would be subject to the right-to-know law. Mr. Smith suggested giving them a Township email putting the policy in effect and the bills could be posted just as they are for every other department. The Solicitor stated items that are discoverable under the right-to-know, that are not privileged, could be shared; but, not privileged information under attorney client privilege. She wanted to know why she would have to file a right-to-know to ask the Board for permission to see a bill she was incurring on behalf of the township. Mr. Bukowski felt she should not have to do that. Mr. Wilson stated if a work space was set up for the ZHB all information coming into them would be posted to the workspace and would be available to the Board as well. Mr. Lloyd stated with the ZHB email set up, the Board would only communicate to them through exetertownship.com emails and suggested that be set up to which the Board agreed. Mr. Gardecki stated he would look at this as their meetings were not regular and it would take a special adjustment. Mrs. VanderLaan stated in looking up her duties, she noted it cost \$400 for the transcripts of the hearings and no record was kept of the entire non-transcribed portions. Mrs. Franckowiak stated Monick Court Reporters was the transcription company and it gets rid of them in about 7 or 8 years. Mrs. Franckowiak felt it was necessary to keep them. The Solicitor stated granting of a special exception should contain the detailed transcript. Mrs. VanderLaan felt these should be kept and Mr. Bukowski felt it was up to the ZHB to fulfill its responsibility. She suggested having someone in the township transcribe the ZHB hearing to which the Solicitor stated that would be more like taking minutes. There was a further general discussion. Mrs. Starr read Section 908 in the Municipal Planning Code regarding hearings in which the transcription, who pays for it and how it should be handled were described. Mr. Bukowski noted court reporters work is copyright protected. Mrs. Franckowiak stated it would be great to have them in electronic form. Mr. Bukowski suggested getting them on a disc at a discounted price.

Note for the Record: An Executive Session will be held after the meeting to discuss personnel.

ADJOURNMENT

MOTION by Mr. Smith, seconded by Mr. Lloyd, to adjourn the Meeting. Motion carried unanimously. The Meeting adjourned at 8:30 P.M.

Respectfully Submitted,



Eva M. Waldman
Assistant Township Secretary

609392

Date: 03/22/2012
Time: 9:34:59 AM

Selective Check Register

Page 1
NANCY
1

Exeter Township

Including all check statuses

For Bank Id GC and Check Number from 080506 to 080589

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GC	080509	O	0000009629	A B MARTIN ROOFING SUPPLY LLC	03/25/2013		614.38
GC	080510	O	0000000174	ANDREW J WALBERT	03/25/2013		26.23
GC	080511	O	0000000402	ARAMARK UNIFORM SERVICES	03/25/2013		15.62
GC	080512	O	0000008124	AUTOMOTIVE RESEARCH CENTER	03/25/2013		90.00
GC	080513	O	0000000555	B & G GLASS	03/25/2013		55.00
GC	080514	O	0000005847	BERKS COUNTY BUILDING & CODE ASSN	03/25/2013		70.00
GC	080515	O	0000001100	BERKS ENVIROTECH INC	03/25/2013		468.13
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GC	080541	O	0000000104	H A THOMSON	03/25/2013		1,426.00
GC	080542	O	0000000754	HARBOR FREIGHT TOOLS	03/25/2013		152.49
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Selective Check Register

Exeter Township

Including all check statuses

For Bank Id GC and Check Number from 080506 to 080589

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GC	080551	O	0000005800	MET-ED	03/25/2013		14,689.48
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GC	080556	O	0000001300	NASASP	03/25/2013		39.00
GC	080557	O	0000000144	NATIONAL CLEANERS	03/25/2013		301.11
GC	080558	O	0000001651	ON SITE SERVICE	03/25/2013		395.18
GC	080559	O	0000000025	PA CHIEFS OF POLICE ASSOCIATION	03/25/2013		75.00
GC	080560	O	0000006163	PA ONE CALL SYSTEM INC	03/25/2013		40.80
GC	080561	O	0000008058	PEN TELE DATA	03/25/2013		72.95
GC	080562	O	0000008133	PENNSYLVANIA-AMERICAN WATER COMPANY	03/25/2013		7,836.20
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GC	080572	O	0000002078	SERVICE ELECTRIC CABLE	03/25/2013		105.35
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268609

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Time: 9:34:39AM

Selective Check Register

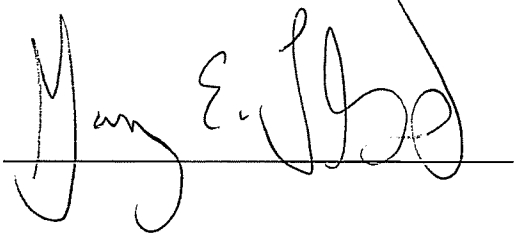
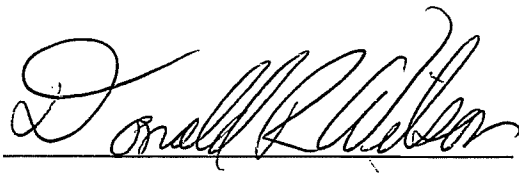
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Exeter Township

Including all check statuses

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GC	080589	O	0000002249	ZEE MEDICAL SERVICE CO #52	03/25/2013		290.06	
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Date: 03/22/2013

Time: 9:16:47AM

Selective Check Register

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Page: 1

Exeter Township

Including all check statuses

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VC	000854	O	0000005020	E M KUTZ INC	03/25/2013		1,395.91
VC	000855	O	0000002550	EASTERN INDUSTRIES INC	03/25/2013		1,284.40
VC	000856	O	0000003100	EXETER SUPPLY CO INC	03/25/2013		337.01
VC	000857	O	0000008264	LYNX COMPUTER TECHNOLOGIES INC	03/25/2013		83.25
VC	000858	O	0000002073	NEXTEL COMMUNICATIONS	03/25/2013		61.13
VC	000859	O	0000002165	PIONEER CROSSING LANDFILL	03/25/2013		767.92
VC	000860	O	0000004150	RADIO MAINTENANCE INC	03/25/2013		103.90
VC	000861	O	0000006805	RED THE UNIFORM TAILOR	03/25/2013		651.20
VC	000862	O	0000000353	RIDGEWOOD SOILS	03/25/2013		26.97
VC	000863	O	0000008550	ZEP MANUFACTURING CO	03/25/2013		674.18

Bank ID: VC

Name: VISA Clearing

Checking Account #:

539001776

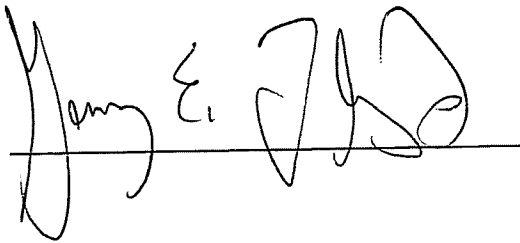
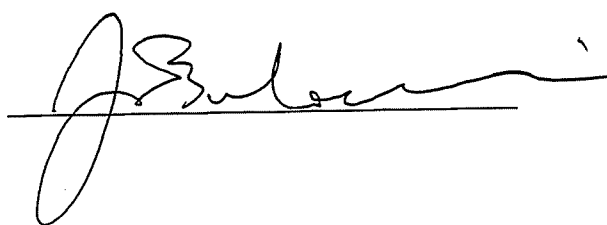
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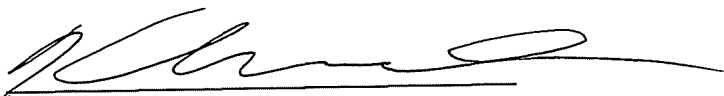
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Report Totals:

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