

**MINUTES
EXETER TOWNSHIP PLANNING COMMISSION MEETING
FEBRUARY 3, 2009**

The Regular Meeting of the Exeter Township Planning Commission was held on Tuesday, February 3, 2009 at the Township Hall, 4975 DeMoss Road, Berks County, Pennsylvania. Donald R. Wilson, Chairman called the meeting to order at 7:00 p.m. followed by the Pledge to the Flag.

COMMISSION MEMBERS: Donald R. Wilson, Chairman
John W. Bittig, Secretary
Richard Littlehales
Gary L. Shane

ABSENT: Paul L. Schwartz, Vice Chairman
Gregory A. Shantz
Greg T. Unger

OTHERS IN ATTENDANCE: Craig Peifer, GVC Consulting Engineer
Cheryl Franckowiak, Zoning Officer
Linda Cusimano, Recording Secretary

1. MINUTES

MOTION BY Mr. Littlehales, seconded by Mr. Bittig, to approve the minutes of the January 7, 2009 Planning Commission meeting as presented. The motion carried unanimously.

2. AGENDA

MOTION BY Mr. Littlehales, seconded by Mr. Bittig, to approve the agenda of the February 3, 2009 Planning Commission meeting. The motion carried unanimously.

The following business was discussed:

3. FIRST IMPRESSIONS – PRELIMINARY/FINAL PLAN – John Hoffert

GVC reviewed the First Impressions Preliminary/Final Plan (reference letter dated January 27, 2009).

Mr. Hoffert stated that First Impressions was located along Rt422 and there was an existing Salon which was proposing to add an addition out the rear of the building and they were adding a small percentage of off-street parking with one ADA space to meet the code. All other facets of the facility existed with the exception to what is being proposed including the stormwater facility/rain garden. Mr. Hoffert further stated that in reviewing the GVC letter, they were in agreement with all of the comments. Mr. Hoffert then stated that they received the letter from Wawa stating that the light spillage was acceptable to them. They have the plans and documents signed sealed and notarized. The Stormwater agreements have been finalized and executed as well. Mr. Hoffert asked for Preliminary/Final approval with conditions as they did not yet have BCCD approval and they have not worked out the details for an Improvements Agreements, if there would be any. Mr. Peifer stated that the stormwater facilities would need to be included.

MOTION BY Mr. Bittig, seconded by Mr. Shane to recommend the Board of Supervisors grant approval for the First Impressions Preliminary/Final Land Development plan subject to addressing the outstanding issues in the January 27, 2009 GVC review letter. The motion carried unanimously.

4. GENERAL DISCUSSION

Ms. Cusimano stated that last month we discussed the SALDO change letter from the Board and wanted confirmation that we would not be losing some important Sections with that change. Ms. Cusimano stated that she copied an email from the Solicitor's office that confirmed those Sections would remain and asked for a motion to pass along to the Board of Supervisors.

MOTION BY Mr. Bittig, seconded by Mr. Littlehales to recommend the Board of Supervisors adopt the SALDO amendments that were presented last month. The motion carried unanimously.

Ms. Cusimano stated that in their packet there was the Planning Commission annual report for review and asked if the Planning Commission would make a motion to allow Mr. Bittig to sign the report and pass it along to the Board of Supervisors.

MOTION BY Mr. Littlehales, seconded by Mr. Shane to have Mr. Bittig sign the annual report and pass it along to the Board of Supervisors for review. The motion carried unanimously.

Ms. Cusimano stated that she had a copy of the unapproved Subdivision deadline list for the Planning Commission to address.

MOTION BY Mr. Bittig, seconded by Mr. Shane to recommend the Board of Supervisors reject the following plans: Diamond Credit Union Final Plan, AEM Architects Office Building Final Plan, Custom Processing Final Plan, Rhino building Services Preliminary/Final Plan, and Redner's Fueling Station Preliminary/Final Plan for incompleteness unless we received time extensions prior to the deadline. The motion carried unanimously.

Mrs. Franckowiak asked if anyone from the Planning Commission would be interested on serving on the Farmers Market committee? Mr. Littlehales replied that he would, but he would be unable to attend tomorrow night's meeting.

ADJOURNMENT

MOTION BY Mr. Bittig, seconded by Mr. Littlehales, to adjourn the February 3, 2009 meeting of the Exeter Township Planning Commission at 7:12pm. The motion carried unanimously.

Respectfully Submitted,

John W. Bittig
Planning Commission Secretary

lrc

Correspondence to:

BOS: First Impressions Preliminary/Final plan
BOS: SALDO changes
BOS: Plan rejection letters if time extensions are not provided