



## PARKS & RECREATION DEPARTMENT

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### Daniel Boone Homestead Pre-Proposal Meeting August 19, 2020 Questions and Responses

An optional pre-proposal meeting was held on Wednesday, August 19<sup>th</sup>, 2020 to review the RFP for the Daniel Boone Homestead Master Plan. Below are responses to the questions that arose during that meeting. No additional questions have been submitted.

The pre-proposal meeting was held via Zoom and was recorded. The recording can be viewed here: [Zoom Meeting Recording](#)

***Q1:** Regarding public engagement, will things like surveys and updates go through the Exeter Township website, or will there be a separate website. What forms of communication has the Township used during COVID times, and will those be used going forward.*

**Response:** Yes, the township's website can be used for public outreach related to this project. The township also has an electronic mailing list that can potentially be utilized as a communication tool. We will post to all township platforms, (website, social media, etc.). During COVID the township has utilized Zoom for meetings, and this would be available as an option for any meetings not possible to be held in person.

***Q2:** What base site mapping is available for use and what is the expectation for maps to be used? IS GIS mapping to be used or can the township provide historical mapping of the property?*

**Response:** PHMC has provided maps of the site that can be accessed here: [https://www.exetertownship.com/government/current\\_projects/daniel\\_boone\\_homestead\\_master\\_plan.php](https://www.exetertownship.com/government/current_projects/daniel_boone_homestead_master_plan.php)

**Q3:** Is any preference being given to disadvantaged businesses enterprises?

**Response:** There is no specific provision written into the RFP for disadvantaged business enterprises, however, anyone wishing to submit such documentation should include it with their proposal for review by the Board of Supervisors during the review process.

*Q4: Please confirm that the township is matching its \$50,000 grant received by DCNR with \$50,000, resulting in a total budget of \$100,000 for this project.*

**Response:** Yes, this project has a maximum budget of \$100,000.

**Q5:** On Page 9 of the RFP indicates that three (3) alternative plans should be provided but on page 22 it indicates two (2); and on Page 10 of the RFP indicates seven (7) draft copies of the plan but on page 23 indicates five (5). Asking for clarification.

**Response:** Three (3) alternative plans should be provided (correction to page 22 of the RFP document); Five (5) complete draft reports of the study should be provided (correction to page 10).

*Q6: What is the expectation for project completion?*

**Response:** Anticipate a project length of 8-months, but will work directly with the consultant to put together a timeline. Initially, the completion date selected for the project was intended to allow the township sufficient time to apply for DCNR and DCED grants prior to their deadlines. COVID-related delays have pushed back the release of this RFP, so the timeline has been extended.

*Q7: There was mention of other pending parks grants through DCNR and DCED, are they related or separate projects?*

**Response:** They are separate projects, but just a point to consider as if awarded, work may be happening at the same time on Pineland Park which abuts the Daniel Boone Homestead.