



## BOARD OF SUPERVISORS

4975 DeMoss Road  
Reading, PA 19606  
610-779-5660

### AGENDA PACKET

**WELCOME!** Amid the ongoing COVID-19 pandemic, the Board of Supervisors will be holding virtual meetings. The meeting will be live streamed via YouTube. The link, along with any supporting documents, will be available prior to the meeting date at [https://www.exetertownship.com/government/board\\_of\\_supervisors/index.php](https://www.exetertownship.com/government/board_of_supervisors/index.php). The feed will not be active until the start of the meeting.

**David Speece, Chairperson** [dspeece@exetertownship.com](mailto:dspeece@exetertownship.com)  
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### *VIRTUAL MEETING RULES AND ETIQUETTE*

If you would like to give public comment, please submit your comments via email to [info@exetertownship.com](mailto:info@exetertownship.com) or leave your comment via voicemail at 610-370-9070. **All comments must be received by 12:00PM on the date of the meeting to be included.** Public Comment is split into two categories, **Agenda** (*specific item listed on the agenda for discussion*) and **Non-Agenda** (*general comments*). **Be sure to specify in the subject line of your email or in your voicemail if your comment is related to an agenda item, or if it is a general comment.**

In the interest of maintaining order, civility, and brevity at our meetings, the following guidelines apply:

- 1.) Substance and tone is expected to remain respectful. Comments containing profane or offensive language will not be read during the meeting.
- 2.) Please ensure that your comment can be read in 3-minutes or less. Public comment is still limited 30-minutes per meeting. How time is allotted is up to the discretion of the Chair.

Exeter Township is a Second Class Township of 25,500 residents and is governed by a 5-member elected Board of Supervisors. The Board is charged with carrying out their duties in accordance with Second Class Township Code, laws of the Commonwealth of Pennsylvania, and all applicable Federal regulations. Meetings are run in accordance with Robert's Rules of Order.

**BOARD OF SUPERVISORS**  
**REORGANIZATION MEETING AGENDA**  
**Monday, January 4<sup>th</sup>, 2021**  
**7:00PM**

Call to Order  
Pledge to the Flag  
Roll Call

**ORGANIZATION**

1. Board – Appoint Temporary Chair
2. Appointment Temporary of Township Secretary
3. Board – Nominate and Elect Chairperson
4. Board – Nominate and Elect Vice Chairperson

**PUBLIC COMMENTS:** *Comments on Agenda Items*

**REGULAR APPOINTMENTS**

1. Staff – Chief Administrative Officer
2. Staff – Assistant Township Manager
3. Staff – Township Secretary
4. Staff - Assistant Secretary
5. Staff - Township Treasurer
  - Set Bond Limits for Township Treasurer
6. Staff - Open Records Officer
7. Staff - Assistant Open Records Officer
8. Staff – Director of Public Works
9. Staff – Emergency Management Coordinator
10. Staff – Reading Country Club Superintendent
11. Staff – Host Municipal Landfill Inspector
12. Professional Consultant - Township Solicitor
13. Professional Consultant - Township Engineer
14. Professional Consultant - Building Code Official
- 15.** Professional Consultant - Fire Code Official
16. Professional Consultant - Plumbing Inspector
17. Professional Consultant – Traffic Engineer

**APPOINTMENTS – BOARDS & COMMISSIONS**

1. Vacancy Board Chairperson
2. Planning Commission
  - Lester Toaso (Term: 2021-2024)

3. Zoning Hearing Board
  - RESOLUTION reappointing Jon Long (Term: 2021-2023)
  - RESOLUTION reappointing John Rider, Alternate (Term: 2021-2023)

### **APPROVALS – ADMNISTRATIVE**

1. RESOLUTION Appointing LTL Consultants, LTD as Sewage Enforcement Officer and Alternative Sewage Enforcement Officer
2. RESOLUTION Approving 2021 Fees for Towship Sewage Enforcement Officer, LTL Consultants
3. RESOLUTION Designating First National Bank as Depository for Township Funds
4. RESOLUTION Appointing Maillie, LLP as Certified Public Accountants to Audit the 2020 Financials
5. RESOLUTION Appointing the Tax Claim Bureau of Berks County as Delinquent Tax Collector
6. RESOLUTION Appointing Tristate Financial Group, LLC as Business Privilege Tax Collector
7. 2021 Voting Delegate to PSATS Convention
8. 2021 Alternate Voting Delegate to PSATS Convention

### **NEW BUSINESS**

1. RESOLUTION Requesting Green-Light-Go Program Funding for Traffic Signal Upgrades
  - This grant is for traffic signal upgrades at Perkiomen Avenue and Gibraltar Road, and DeMoss Road and Gibraltar Road. The original grant agreement with PennDOT was executed on 3/6/19 and requires extension by resolution.

### **PUBLIC COMMENT – *General Non-Agenda Items*** **ADJOURNMENT**

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#### ***For Internal Secretary Use:***

Next Meeting: Monday, January 11<sup>th</sup>, 2021

Next Ordinance: 840

Next Resolution: 01