

**RIGHT TO KNOW REQUEST REPORT
JULY 2020**

Description of Request:	Date Township Received RTKR	Date Township Responed	Total Response Time (business days)
Minutes of the following meeting - Tuesday, Oct 8, 2019 at 6 pm held at the Exeter Community Library. The purpose of the meeting was to discuss the Service Electric Cable Television Franchise Agreement	7/1/2020	Email 7/9/2020	30 Day Extension, Total Response TBD
List of depreciable assets recently developed for the Golf Course and the Food and Beverage business. Also the depreciation schedule showing accumulated depreciation and the current depreciation charges for this year 2020 to date. Fore each enterprise - Golf Course and food/beverage/banquet	7/7/2020	Email 7/14/2020	30 Day Extension, Total Response TBD
2019 Audited Financial Statements recently completed	7/7/2020	Email 7/14/2020	5 Days
Police Record Request - Protected by CHRIA	7/10/2020	Email 7/17/2020	5 Days
Police Record Request - Protected by CHRIA	7/13/2020	Email 7/20/2020	5 Days
Please provide monthly summary of residential building permits for all new construction houses, renovations or additions issued in June 2020.	7/14/2020	Email 7/17/2020	3 Days
A copy of application, resume, and contract of Jeff Bartlett	7/14/2020	Email 7/20/2020	4 Days
Verify whether there are any open/expired permits, open code violaitons, or outstanding special assessments/fees for property located at 1436 Philip Ave, parcel #43533515520916	7/17/2020	Email 7/24/2020	5 Days
Please provide the 2020 Budget for the RCC and its main building. Specifically the itemized capital improvements showing the line item for the HVAC repair. Mr. Speece indicated he saw such a line item during the 7.13.20 BOS meeting. Seeking verification this item is indeed budgeted for repair/replacement for the 2020 budget period.	7/20/2020	Email 7/27/2020	5 Days
Copy of Exeter Twp Police Incident Report for "Incident" Mr. John Granger stated against Mr. Karl Schemberger meeting date Dec. 16, 2016.	7/20/2020	Mail & Email 7/27/2020	30 Day Extension, Total Response TBD
Copies of correspondence, letters, memo, email, etc. persons supervisor David G. Speece to and from David Hughes, superviosr Jon Cusatis to and from David Higues for time period Jan. 1 2019 to July 20, 2020.	7/20/2020	Mail & Email 7/27/2020	30 Day Extension, Total Response TBD
From Exeter Chief of Police "Wendell Morris" name or names of Exeter Police who were called when David Hughes returned for his RTK.	7/20/2020	Mail & Email 7/27/2020	30 Day Extension, Total Response TBD

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any permits open or closed pertaining to property 850 Lincoln Rd Birdsboro PA from January 2020 - present. Any violations or complaints against property from January 2019 - present.	7/21/2020	Email 7/28/2020	5 Days
copies of correspondence, letters, memo, email etc persons David Speece to and from John Cusatis subject David Hughes, time period Jan. 1, 2019 to July 22, 2020.	7/22/2020	Email 7/28/2020	30 Day Extension, Total Response TBD
copy of 2019 DCED Report (hardcopy), Copy of 2019 Audit was paid for 6/19/2020	7/22/2020	Email 7/28/2020	4 Days
copy of RTK dated July 20, 2020 ref. in requested Exeter Chief of Police back of request only.	7/22/2020	Email 7/28/2020	4 Days
A copy of the application, resume, and contract of Wendell Morris	7/23/2020	Email 7/30/2020	5 Days
Looking for any existing water/sewer plans for Lorane Road, property 43533509055613	7/24/2020	Email 7/30/2020	4 Days
open code violations, permits that need to be closed out, unpaid fines, fees or tickets not on the property taxes, any additional lienable items not stated above for property 15 Klapperthal Rd Reading PA	7/27/2020	Email 7/30/2020	3 Days
Electronic copy of all payment transactions for fiscal year 2019	7/28/2020	Emal 8/3/2020	4 Days
Request initial inspection report of the Promenade facilities prior to purchase. This should include the township insurers inspection, the township insurers report to the board of supervisors related to the condition of the property and any issues regarding its insurability.	7/30/2020	Email 8/6/2020	5 Days