

**RIGHT TO KNOW REQUEST REPORT
OCTOBER 2020**

Description of Request:	Date Township Received RTKR	Date Township Responded	Total Response Time (business days)
Conducting an environmental assessment on the Wendy's property at 5411 Perkiomen Ave for files of building files and/or construction files, code enforcement files and/or zoning files, which would contain any violations, sewer system files and a general file which would contain utility companies for the property.	10/1/2020	Email 10/8/2020	5 Days
Provide the program based budget reports vs. actual results for the year end 2019. Provide the program budget reports vs. year to date actuals for 2020. These reports should already be available for the upcoming budget process and please do not confuse these reports with the "Department Reports" also known as the Treasury Reports by department. The township says they do program based budgeting.	10/2/2020	Email 10/8/2020	4 Days
Provide a list of all Programs currently using Program Based Budgeting	10/2/2020	Email 10/8/2020	4 Days
Provide the new update quote and contract for the HVAC repairs	10/2/2020	Email 10/8/2020	4 Days
Provide the RFP's received for the Township Engineer. Provide when and where and documents to support when the board reviewed these proposals.	10/2/2020	Email 10/8/2020	4 Days
The University Rifle Club will be filing a special exception request regarding expansion of the gun range, among other items. Include any maps, drawings, or illustrations along with a copy of the exception request.	10/6/2020	Email 10/8/2020	2 Days
Provide the new update quote and contract for the HVAC repairs recently discussed regarding the contract for the Reaidng Country Club building (large building) at the 9/27 meeting.	10/8/2020	Email 10/12/2020	2 Days
Copy of the DECED report filed for the year ending 2019.	10/12/2020	Email 10/13/2020	1 Day

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Requesting mailroom records for the 2020 tax year in relation to the postage meter lease agreement. Provide a copy of the lease that shows the type of mailing equipment, monthly/quarterly payment, date of the signed agreement	10/13/2020	Email 10/16/2020	3 Days
Like the informaiton about the complaint made about my house and its origin.	10/13/2020	Email 10/19/2020	4 Days
Any address with maintenance violations in the past three months. Any address with delinquent water or sewer bills.	10/26/2020	Email 11/2/2020	5 Days
Copy of the permit and supporting documents for the 3 parking spots in front of 3609 Perkiomen Avenue that were added in 2019.	10/26/2020	Email 10/29/2020	3 Days
211 Coral Lane - any open/expired building permits, open code violations, fees due and owing other than utility and taxes, utility services you provide	10/28/2020	Email 11/5/2020	5 Days
Copy of the permit and supporting documents for the 3 parking spots in front of 3609 Perkiomen Avenue that were added in 2018.	10/30/2020	Email 11/5/2020	3 Days