



BOARD OF SUPERVISORS

4975 DeMoss Road
Reading, PA 19606
610-779-5660

MEETING AGENDA January 6, 2020

7:00 P.M. **REORGANIZATION MEETING**

Call to Order – Pledge to the Flag

SWEARING IN OF NEW BOARD OF SUPERVISORS

Appointment of Temporary Chair
Appointment of Temporary Secretary
Nominations and Election of Chairperson
Nominations and Election of Vice Chair

PUBLIC COMMENT: Agenda Items

REGULAR APPROVALS

1. Disbursements

APPOINTMENTS:

- a. Appointment of Secretary
- b. Appointment of Treasurer
- c. Appointment of Township Manager
- d. Appointment of Solicitor
- e. Appointment of Finance Director
- f. Appointment of Highway Superintendent
- g. Appointment of Assistant Highway Superintendent
- h. Appointment of Fleet Manager
- i. Appointment of Township Engineer
- j. Appointment of Traffic Engineer
- k. Appointment of Fire Code Official
- l. Appointment of Zoning Officer
- m. Appointment of Building Code Official
- n. Appointment of Assistant Code Enforcement Officer
- o. Appointment of Host Municipal Landfill Inspector
- p. Appointment of Chief of Police
- q. Appointment of Assistant Fire Marshal
- r. Appointment of Parks Superintendent

- s. Appointment of Director of Communications and Community Engagement
- t. Appointment of Director of Operations
- u. Appointment of Insurance and Risk Management Coordinator
- v. Appointment of Plumbing Inspector
- w. Appointment of Vacancy Board Chairperson
- x. Appointment of Chief Administrative Officer
- y. Appointment of Depository for Township Funds
- z. Appoint Voting Delegate to PSATS Convention
- aa. Appoint Alternate Voting Delegate to PSATS Convention
- bb. Appoint Sewage Enforcement Officer (and Alternates)
- cc. Tax Claim Bureau Appointment Resolution
- dd. Appointments to Boards & Commissions:
 - Zoning Hearing Board
 - Township Planning Commission

NEW BUSINESS

1. Set and Authorize Advertisement of 2020 Meeting Dates
2. Set Bond Limits for the Treasurer
3. Adopt Check Signing Procedure
The authorized signers will be the Treasurer, Accounting Officer and the Director of Operations and each check is to bear the handwritten signature of two of the three of those individuals, and all checks will be signed only after approved (and a disbursements list signed by all Board members present) at a Regular or Special Meeting of the Board of Supervisors, with the exception of payroll, tax and withholding checks, workers compensation, employee benefits & reimbursements, insurances, utilities and postage.
4. Approve Resolution of Township Sewage Enforcement Officer, LTL Consultants 2020 Fees

PUBLIC COMMENT

ADJOURNMENT

Next Regular Board Meeting – Monday, January 13, 2020 at 7:00 P.M.

Next Ordinance No. 831

Next Resolution No. 2020-01