

RIGHT TO KNOW REQUEST REPORT  
MARCH 2020

| Description of Request:   | Date Township Received RTKR | Date Township Responded | Total Response Time (business days)  |
|---|-----------------------------|-------------------------|--------------------------------------|
| Current mailroom records relating to office equipment, specifically mail machine lease info and relevant documents regarding supplies, service, and rental of mailing equipment ie: postage meter, folder/inserter, letter openers  | 3/3/2020                    | Email 3/10/2020         | 5 Days                               |
| copy of W2 for 2017, 2018 and 2019 for David Speece.  | 3/5/2020                    | Email 3/9/2020          | 2 Days                               |
| For all 2019 and 2020 to date, please provide copies of invoices or any other documents supporting any and all payments to High Associates and Larry Hirsch and his company.  | 3/6/2020                    | 3/12/2020               | 4 Days                               |
| Blue prints for home 42-5 Laurel Springs Ln, Reading PA. Need to know all interior supporting beams, main/plumbing.   | 3/6/2020                    | Email 3/10/2020         | 2 Days                               |
| All invoices/costs related to Exeter Township and PA Labor Relations Board decided on July 17, 2019. Along with copies of all communications on this issue.   | 3/9/2020                    | Email 3/13/2020         | 30 Day Extension, Total Response TBD |
| Please provide monthly summary of residential building permits for all new construction houses, renovations or additions issued in February 2020.   | 3/12/2020                   | Email 3/18/2020         | 30 Day Extension, Total Response TBD |
| Provide all videos from January through end of December for the year 2016. This would include all supervisor meetings, budget meetings and any special meetings videotaped.   | 3/16/2020                   | Email 3/23/2020         | 30 Day Extension, Total Response TBD |
| Bid Tabulation 2020 Double Bituminous Seal Coat   | 3/16/2020                   | Email 3/19/2020         | 3 Days                               |
| Request records showing which employee jobs classifications/titles/positions are not represented by a union, and how many employees are in each classification.   | 3/16/2020                   | Email 3/20/2020         | 4 Days                               |
| Information on the installation of the storm sewer and removal of the curbing Why? When? What notice was sent to the residents at 210 W 48th St and why was it necessary. Copy of map showing the drainage field installed in May 2003, going from behind shed at 210 W 48th St through back yards of 4720 and 4710 Green Tree Rd | 3/16/2020                   | Email 3/18/2020         | 30 Day Extension, Total Response TBD |
| Minutes of decision to not finish the curbing project on 200 +100 W 47th, 4600 + 4700 Hillside, 4700 Green Tree and Oak Parkway (fall 1989). Copy of parts of the Township code that deals with curbing and downspouts plus 1989 Code if it is different.   | 3/16/2020                   | Email 3/18/2020         | 30 Day Extension, Total Response TBD |
| Jan - May 1989 letter from Township to residents of Green Tree Acres 100 & 200 blocks of W 48th & W 47th 4700 & 4800 blocks of Green Tree and Oak Parkway, and 4600 & 4700 of Hillside, that dealt with the residents having to install curbing and downspouts to the curb plus any mention in Township minutes in 1989.          | 3/16/2020                   | Email 3/18/2020         | 30 Day Extension, Total Response TBD |
| 2 Hearthstone Court, Reading PA - open building or fire code violations, date of last fire safety inspection, copy of occupancy permit, compliance with local zoning ordinance, USTs, Hazmat response incidents, other environmental hazards  | 3/18/2020                   | Email 3/25/2020         | 30 Day Extension, Total Response TBD |
| an electronic copy of any and all employees for year 2019. Each employee record should contain name, zip code, year of compensation, hire date, base salary amount, bonus amount, overtime amount, gross annual wages and position title.   | 3/19/2020                   | Email 3/26/2020         | 5 Days                               |
| Exeter Medical Center, 4885 DeMoss Rd, records of underground tanks, chemical spills, wells/septics, zoning, tax card data, historical use and occupancy  | 3/19/2020                   | Email 3/25/2020         | 4 Days                               |
| 4914 Oley Turnpike Rd - copies of any open code violations or notice letters attached to the property that could result in a fine/lien. Copies of unpaid invoices, fines, or liens to code violations   | 3/30/2020                   | Email 4/1/2020          | 2 Days                               |